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Illinois State University ("University ") is committed to providing a safe campus for students, faculty, staff, and visitors. Safety is a shared responsibility within our campus community and we rely on every community member to contribute by reporting crimes and suspicious activities in a timely manner. The material that follows is designed to familiarize you with issues of safety and security at Illinois State University.

Illinois State University prepares this Annual Security Report ("Report") in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act") which requires colleges and universities to disclose information about the University’s crime and security policies annually and to disclose statistics about crime activity occurring on or near campus. Illinois State University Police Department ("UPD"), in collaboration with a number of University departments and agencies, prepares, compiles, and distributes this information in an Annual Security Report & Crime Statistics ("Report"). The Report also includes information about the University’s policies on campus security, the reporting of crimes, the University’s crime and security prevention initiatives, and policies related to alcohol and drug use. In addition, the report includes statistics for the previous three years concerning reported crimes that occurred on-campus, in certain non-campus buildings and property, and on public property within, or immediately adjacent to and accessible from, the campus. ISUPD maintains all documentation associated with information contained in the report.

We hope the information included in this Report promotes your own awareness and helps support a safe campus for our community members. This report has been separated into three parts for organizational purposes. Part One includes policies and information for students and employees. Part Two is comprised of the Title IX Handbook regarding the reporting, University complaint procedures and processes, and University resources related to sexual harassment including but not limited to sexual assault/misconduct, dating violence, domestic violence, and stalking. Part Three contains the statistics and Clery definitions.
Data Collection of Crime Statistics /Publication

As required by the Clery Act, crime, arrest, and student disciplinary data is requested from various sources. E-mails and/or letters are sent to campus community members to obtain this information as well as surrounding law enforcement agencies that border our campus. Statistics from these sources are compiled and made available in this report and the U.S. Department of Education website [http://ope.ed.gov/campussafety/](http://ope.ed.gov/campussafety/). Campus community members are notified directly of the availability of this report via a campus wide e-mail. New and prospective students are also made aware of this report during Orientation and through other campus resources. Illinois State University publishes an announcement regarding the Annual Security Report on the student information portal [My.illinoisstate.edu](http://My.illinoisstate.edu). A copy of the report is also available to all on the Campus Safety and Security website [http://security.illinoisstate.edu](http://security.illinoisstate.edu/) and paper copies can be requested by contacting the University Police at [isupolice@illinoisstate.edu](mailto:isupolice@illinoisstate.edu) or by calling (309)438-8631. If you require the report to be provided in an alternative language format, please submit a request to the Office of Equal Opportunity and Access, Campus Box 1280, Normal, IL 61790, (309) 438-3383 or [equalopportunity@illinoisstate.edu](mailto:equalopportunity@illinoisstate.edu).

Crime, Emergency Reporting and Response

*Illinois State University is committed to a safe and secure environment for all employees, students, and visitors. The entire campus community shares the responsibility for a safe and secure campus. All members of the campus community, staff, students, and visitors are expected to report any emergency, crime, threatening or violent situations, or knowledge of any criminal activity to UPD or local law enforcement as soon as possible. Campus personnel also receive training on crime reporting procedures and resources that may be of assistance, particularly in instances of sexual assault, domestic violence, dating violence, and stalking. See University Policy 5.2.1 Reporting Crimes: [http://policy.illinoisstate.edu/health-safety/5-2-1.shtml](http://policy.illinoisstate.edu/health-safety/5-2-1.shtml).*

Reporting a Crime or Emergency

*Community members, students, faculty, staff, and visitors are encouraged to accurately and promptly report all crimes and public safety-related incidents to UPD. Emergency and Non-emergency UPD phone numbers are published in the online phone directory on the UPD website ([http://police.illinoisstate.edu](http://police.illinoisstate.edu)), the University Campus Security Website ([http://security.illinoisstate.edu](http://security.illinoisstate.edu)), and in various online University and University Police publications distributed through the school year.*

<table>
<thead>
<tr>
<th>Call any of the following authorities to report a crime or emergency</th>
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<tbody>
<tr>
<td><strong>Dial 911</strong></td>
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<tr>
<td><strong>Dial 438-8631 or 8-8631.</strong></td>
</tr>
<tr>
<td><strong>TTY Emergency</strong>&lt;br&gt;Dial 438-8266 or 8-8266.</td>
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<tr>
<td><strong>Emergency Phones</strong></td>
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<tr>
<td><strong>Contact UPD in person or e-mail.</strong></td>
</tr>
<tr>
<td><strong>Submit a Public Incident Report Form</strong></td>
</tr>
<tr>
<td><strong>Contact Title IX Coordinator</strong></td>
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</tbody>
</table>
Safe Redbirds App | Click on ‘Make a Report’ within the app to be connected to various reporting methods to ISUPD, SCCR, Title IX and others.
---|---
Anonymous reports | For students to report sexual harassment, sexual assault/misconduct, dating/domestic violence and stalking on an anonymous basis, call (309) 438-0268.
Confidential Advisors | For students to report sexual harassment, sexual assault/misconduct, dating/domestic violence and stalking to a Confidential Advisor 24 hours a day, call (309)438-3655. Please note the Confidential Advisors are required to the extent provided by law to keep the report confidential. For more information, please go to titleix.illinoisstate.edu/report/

**Reporting Suspected Child Abuse or Neglect**

All University Personnel are mandated reporters under the Illinois Abused and Neglected Child Reporting Act. Illinois law requires all University personnel to report suspected child abuse or child neglect to the Illinois Department of Children and Family Services whenever the reporter has reasonable cause to believe a child known to the individual in an official capacity may be abused or neglected. The DCFS Hotline is 1-800-25ABUSE (22873). If you have questions regarding these requirements, you can contact UPD at 438-8631 for assistance. The University offers training regarding this and other crime reporting mandates to campus personnel. Additional information is available at the [Campus Safety & Security website](#).

**Responsible Employees (federally mandated crime reporters)**

*Federal law requires certain non-law enforcement University personnel to report certain crimes that occur on or near the Illinois State University campus. These individuals are known as campus security authorities, called Responsible Employees at ISU. The intent of including non-law enforcement personnel as mandated reporters is to acknowledge that some community members and students in particular may be hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus-affiliated individuals. To further encourage the timely reporting of incidents affecting the campus community, the Clery Act requires that Responsible Employees (or those acting as Campus Security Authorities) include University faculty and staff members with “significant responsibility” for students and campus activities or University personnel with security responsibilities. Examples of Responsible Employees include but are not limited to:*

- Deans, Directors, Department Heads, Supervisors
- Dean of Students Office Staff
- Faculty, Graduate Research and Teaching Assistants, Undergraduate Teaching Assistants & Academic Advisers
- RSO Advisers
- University Housing Staff (Including Resident Assistants and Community Assistants)
- Human Resource Staff
- Student Health Services Staff
- Health Promotion and Wellness Staff
- Lab School Staff
- Athletic staff including coaches, trainers, and staff.
- Campus Recreation Staff
- University Police, Contract Security Staff Security, and Student Night Patrols
- Facility Security Staff such as employees that monitor access into campus buildings or parking facilities.

*Contact information for these resources is available at the Quick Reference Guide available in the Title IX Handbook.*

*Individuals seeking assistance or to report a crime on a confidential basis can complete the Public Incident Reporting form available at the Campus Safety & Security website. Additional confidential reporting mechanisms for victims of sexual harassment, sexual assault/misconduct, dating/domestic violence and stalking are listed above in the section*
on Reporting Crimes. Student Counseling Services staff, Sexual Assault Survivor and Prevention Services staff, Employee Assistance Program resources, or other licensed mental health professionals and professional counselors are the only University offices that can discuss information on a confidential basis and are not required to complete reports as Responsible Employees.

The University is required to follow up on all reported incidents of sexual assault/misconduct, dating/domestic violence, and/or stalking to support the University’s efforts to provide a safe and non-discriminatory environment. University faculty and staff except Student Counseling Services (including SCS staff specifically trained as Confidential Advisors) are required to report incidents of sexual harassment, sexual assault/misconduct, dating/domestic violence, and/or stalking to the University. Student Counseling Services staff (including SCS staff specifically trained as Confidential Advisors) are required to keep all communications with you confidential unless required by law. These individuals encourage victims to report incidents on a voluntary, confidential basis for the inclusion in the annual disclosure of crime statistics. Additional information about this process is included in Section X, Title IX Handbook.

Illinois law mandates that Confidential Advisors by providing statistics on numbers of confidential reports of sexual violence, domestic violence, dating violence and stalking to the Title IX Coordinator. These monthly statistics will be provided on a monthly basis to the Deputy Title IX Coordinator but will never include any personal identifying information (name, date of incident, location of incident, circumstances relating to the incident).

**Responsible Employee Crime Reporting**

Responsible Employees must notify UPD if they witness or learn of a reportable crime. Again, in an emergency, dial 911 or contact UPD directly. Responsible Employees are encouraged to report all crimes reported to them to the University Police in a timely manner; although, under the Clery Act, they are only obligated to report Clery Act reportable crimes (see Appendix B) which occurred on campus, in public areas bordering campus and in certain non-campus buildings owned or controlled (leased) by the University or a recognized student organization.

Responsible Employees can also report the crime by contacting UPD or completing the University’s online Public Incident Report Form available on the [Campus Safety & Security website](http://campus.safety.isu.edu). The reports will be collected and reviewed to determine if the crime or incident meets the requirements of the Clery Act for inclusion in the crime statistics presented in the Annual Security Report.

Responsible Employees have an important role in complying with the Clery Act, which was enacted to help create a safer University community. Timely reporting of crimes by Responsible Employees allows the University the opportunity to review whether a community Crime Advisory should be issued and assists in maintaining accurate crime data.

**Reporting Off-Campus Criminal Activity**

As members of the campus community, Illinois State University expects its students to act as responsible members and citizens within both the campus and local community. Student Conduct and Conflict Resolution, a unit of the Dean of Students Office, maintains close contact with UPD, the Bloomington Police Department, Normal Police Department, and McLean County Sheriff’s Office to monitor criminal activity involving students and student organizations that occurs in off-campus locations including Registered Student Organizations and off-campus housing facilities.
Timely Warning

Pursuant to the University’s Timely Warning Policy 5.2.3 (available at [http://policy.illinoisstate.edu/](http://policy.illinoisstate.edu/)), the University provides a Crime Advisory to the ISU community when certain crimes, defined by the Clery Act, occur on the Illinois State University campus or in close proximity to the campus and the crime represents a serious or continuing threat to members of the campus community. Crime Advisories are developed and issued by Illinois State University Police Department, Vice President of Student Affairs, or other designated office. ISU PD consults with local law enforcement, including the Town of Normal Police Department, regarding any incidents that may require a Crime Advisory or emergency response. Crime Advisories may also be issued for non-Clery Act crimes. Crime Advisory notifications are issued within a reasonable amount of time (generally within two working days) after the incident has been reported to the Illinois State University Police or a Responsible Employee. Such situations are evaluated on a case-by-case basis taking into account the frequency of offense, likelihood for additional occurrence, continuing danger to the campus community, and risk of compromising law enforcement efforts to resolve the case in a timely manner. Events are assessed considering a risk-assessment matrix and other relevant circumstances to determine if a crime advisory is issued. When appropriate, status updates as to the resolution and/or disposition of the crime or incident will be similarly disseminated and updated as soon as possible.

Crime Advisory notifications are issued using a variety of methods including but are not limited to electronic distribution through the Safe Redbirds mobile app, e-mail, and UPD’s website: [http://police.illinoisstate.edu](http://police.illinoisstate.edu). Each Crime Advisory notice contains a short description of the crime or incident, time and date, location, reported offense, weapon used (if any), suspect vehicle (if any), and method of operation used to facilitate the crime. The names of any victims are withheld as confidential. The notification also includes personal safety information and or crime prevention tips that will aid in the prevention of similar occurrences.
University Police Authority, Jurisdiction, Mutual Aid

The Illinois State University Police Department derives its law enforcement authority from State of Illinois statute, 110 ILCS 675/20-45 (11), which empowers the Illinois State University Board of Trustees to appoint persons to be members of the Illinois State University Police Department. Sworn officers of the Illinois State University Police Department have all law enforcement powers granted to peace officers and/or sheriffs in any jurisdiction where Illinois State University and any of its branches or properties are located, such as the Town of Normal, the City of Bloomington, and the City of Lexington. These powers include the authority to arrest for violations of state statutes, university rules and regulations, and city or county ordinances. In addition, the University uses an unarmed security service to provide additional security for the campus community and for special events on campus. ISU’s unarmed security staff does not have authority to arrest individuals and coordinates with University Police as necessary.

The Illinois State University Police Department also has working relationships with the Town of Normal Police Department, City of Bloomington Police Department, McLean County Sheriff’s Department, Illinois State Police, McLean County Government, Illinois Wesleyan University Security, and other state and federal law enforcement agencies. These agencies share information on issues such as criminal activity, gang related issues, intelligence information, as well as coordinating efforts on special events. UPD is also a member of the Illinois Law Enforcement Alarm System (ILEAS), a statewide law enforcement mutual aid system which provides local law enforcement agencies with assistance for emergency response, terrorism prevention, and other matters.

In addition, Illinois State University Police Department participates in the McLean County State’s Attorney’s Sexual Assault Task Force and the Coordinated Community Response Team. The Sexual Assault Task Force is chaired by McLean County State’s Attorney and its members include local law enforcement and advocates who share information and conduct case reviews of all local sexual assault reports. The Task Force also provides recommendations and best practices to further investigations and improve prosecutions. Similarly, the McLean County Coordinated Community Response Team is also comprised of local law enforcement, advocates, and prosecutors who work together to provide safety for domestic violence victims, and to assure the appropriate services are available to victims, abusers, and couples who are experiencing relationship difficulties.

The University also has intergovernmental agreements with the Town of Normal Police Department and the City of Bloomington Police Department that provide for sharing of police reports involving ISU students that may constitute a violation of the Illinois State University Code of Student Conduct. These reports may relate to incidents that occur on or off-campus, including non-campus locations of recognized student organizations. These reports are shared with the Office Student Conduct and Conflict Resolution (“SCCR”) for student conduct purposes.

The University does not have an on-campus fire service; however, the University campus maintains an agreement with the Town of Normal Fire Department to protect the campus. Similarly, primary ambulance services are provided by the Town of Normal Fire Department, which is licensed by the state EMS Regulatory Board.

Dispatchers are available 24 hours a day to answer your calls. ISU Police procedures require an immediate response to emergency calls. Priority response is given to crimes against persons and personal injuries. In response to a nonemergency call, ISU Police will take the required action, either dispatching an officer or asking the victim to report to ISU Police to file an incident report. Special services include experienced investigators as well as the availability of local, state, and federal law enforcement agencies in providing support and assistance. ISU Police incident reports are forwarded to the McLean County State’s Attorney’s Office, the Office of Student Conduct and Conflict Resolution, and other internal departments for potential action, as appropriate.
Daily Crime Log

The University Police compiles a Daily Crime Log, available online at http://police.illinoisstate.edu/blotter that lists offenses for which a police report has been generated by the University Police. The Daily Crime Log includes but is not limited to: the date/time the offense occurred, the date/time the offense was recorded, nature of the crime, general location of the crime, and the disposition of the report.

The most recent sixty-day period from the Daily Crime Log is available to view in hard copy format at UPD during the hours 8am-4pm, Monday through Friday, excluding Holidays and/or University closure. To request copies of the Crime Log, contact UPD at 309-438-8631. Please allow 2 business days to complete the request, and all requests will be available for pick-up at UPD located at 718 W College Nelson Smith Building, Room 105, Normal, IL 61790.

University Violence Policy

Illinois State University is committed to a safe and secure environment for all employees, students, and visitors. Conduct that threatens the health or safety of any person, or creates a reasonable fear that such a result will occur, including but not limited to: acts of violence, threats of violence, threatening behavior, and/or reckless disregard for the health or safety of any person are not acceptable conduct at Illinois State University and will not be tolerated. Violation of this policy and/or the Code of Student Conduct will result in disciplinary action up to and including termination of employment and/or dismissal from the University http://policy.illinoisstate.edu/health-safety/5-1-19.shtml.

Concealed Carry and Prohibited Weapons Policy

In 2013 the university established a Concealed Carry and Prohibited Weapons Policy pursuant to the 2013 Illinois Firearm Concealed Carry Act (430 ILCS 66 et seq.) and its enabling regulations and other University policy. The purpose of the policy is to establish restrictions on possession, storage, and/or concealed carry of firearms and weapons on University property as defined in the policy: http://policy.illinoisstate.edu/health-safety/general/5.1.1Concealed%20Carry.shtml.

These policies cover all persons:

1. On University property;
2. At University sponsored events;
3. Fulfilling duties of a University student off-campus (such as student teaching, internship, conference, or international study abroad);
4. Conducting official University business or representing Illinois State University off-campus; or
5. Engaging in any action having direct impact on the University Community.

Weapons are prohibited on University controlled property unless otherwise i) specifically permitted by the University Concealed Carry Policy 5.1.1; ii) the weapon is used for a specially authorized purpose of instruction, research, and service approved in writing by the Chief of Police, or iii) the weapon is authorized for use by an employee in the ordinary course of employment (e.g. an on duty law enforcement officer).

Prohibited weapons include but are not limited to:

1. Firearm, Handgun, Firearm ammunition, BB gun, pellet gun, paintball gun (except with prior written approval from the Chief of Police), tear gas gun, stun, taser, or other dangerous or deadly device of similar type;
2. Knife with a blade of at least 3 inches in length (except an ordinary eating utensil), dagger, dirk, switchblade knife, stiletto, ax, hatchet, or other deadly or dangerous weapon or instrument of similar type;
3. Bludgeon, blackjack, slingshot, sandbag, sand club, metal knuckles, billy-club, throwing star, nunchaku, or other dangerous or deadly weapon of similar type;
4. Bomb, bombshell, grenade, firework, bottle, or other container containing an explosive, toxic, or noxious substance, unless under academic/classroom supervision, (other than an object containing a nonlethal noxious liquid, gas, or substance designed solely for personal defense possessed by a person 18 years of age or older);
5. Souvenir weapon or other weapon that has been rendered permanently inoperative; and any weapons outlined in the Illinois Compiled Statutes on Armed Violence (720 ILCS 5/33A-1, et seq.)

Concealed Carry EXCEPTIONS:

The carrying or use of a firearm is permitted only if:

1. Use of the firearm is included in the instruction and curriculum of officially recognized programs, including but not limited to military science; or
2. The firearm is carried by an on duty law enforcement officer required to carry a weapon or firearm as a condition of his or her employment; the firearm is carried by an enforcement officer from an external agency conducting official business on University property; or any other exception is deemed necessary as determined by the ISU Chief of Police; or
3. A concealed firearm may be stored within a personally owned vehicle only in certain unrestricted parking areas on campus and only if all of the following conditions are met:

   • The individual has a valid conceal and carry permit; and
   • There is not a posted sign at the entry to the parking lot that prohibits concealed firearms in the parking lot; and
   • The firearm and its ammunition is concealed in a case within the locked vehicle ("case" includes a glove compartment or console that completely encloses the firearm or ammunition, the trunk of the vehicle, or a firearm carrying box, shipping box, or other container) OR the firearm and/or its ammunition is concealed in a locked container out of plain view within the vehicle; and
   • If the person removes the concealed firearm from the vehicle, it must first be unloaded inside the vehicle, and it may only be removed for the limited purpose of storing or retrieving it from the trunk of the vehicle.

Unmanned Aircraft Systems (UAS/Drones)

This policy outlines the conditions under which individuals are authorized to use a UAS, including aircraft and supporting equipment that together weigh .55 lbs. or more. It authorizes the use of UAS by University students, University employees, and third parties sponsored by the University. Under this policy, flights can occur on campus, off campus for a valid University purpose, and by student hobbyists in designated areas on campus. All UAS flights must have University approval as specified in the procedures section of the policy. The Illinois State University Environmental Health and Safety Office is the point of contact for approvals of UAS operations.
https://policy.illinoisstate.edu/facilities/6-1-40.shtml

Campus Violence Prevention Plan

As required by state law, the University has adopted a Campus Violence Prevention Plan which will be published annually, distributed to the campus and available via electronic means by visiting http://Security.IllinoisState.edu.

Student Conduct and Conflict Resolution Proceedings

The office of Student Conduct and Conflict Resolution provides services, solutions and support to aid students’ understanding of responsibility and citizenship within the Illinois State University and Bloomington-Normal communities. SCCR administers the Code of Student Conduct as part of the Dean of Students Office. The University will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.
Missing Persons Policy

The University has established a Missing Person Policy, University Policy 5.2.2 (available at http://policy.illinoisstate.edu/health-safety/5-2-3.shtml), for students who reside in on-campus housing which includes a process for students to register a confidential contact to be used under this policy. Any report of a missing student, or if any member of the campus community has reason to believe that a student may be missing, should be immediately referred to the University Police at 309-438-8631.

Confidential Contact

Enrolled students may identify a confidential contact person to be contacted no later than 24 hours in the event the student is determined to be missing. Each semester students are given the opportunity to update their contact information through my.illinoisstate.edu. This information is accessed only by authorized campus officials and is not otherwise disclosed, except to law enforcement personnel in furtherance of a missing person investigation or as required by law.

Investigation

The University Police Department will initiate an investigation upon receipt of a report that a student may be missing. If the UPD investigation determines that the student has been missing for more than 24 hours without any known reason, the notification procedures will be implemented. If circumstances warrant, the University may implement the notification procedures in less than 24 hours.

Notification Procedures

A student’s confidential contact will be notified by the University Police no later than twenty-four (24) hours after the time that the student is determined to be missing. If the student is under the age of 18 and not emancipated, the student’s custodial parent(s) or legal guardian, in addition to any other contact person designated by the student, will also be contacted within 24 hours. Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, University Police will notify the local law enforcement agency that has jurisdiction in the area that the student is missing within 24 hours.

Campus Sex Crimes Prevention Act (Sex Offender Registration)

Illinois law (730 ILCS 152/115) mandates that the Illinois State Police (“ISP”) establish and maintain a statewide Sex Offender Database, accessible on the Internet, identifying persons who have been convicted of certain sex offenses and/or crimes against children and must register as a Sex Offender. For more information, please see the Illinois Sex Offender Registration web site, http://www.isp.state.il.us/sor/. The Sex Offender Registration Act (Public Act 97-0155) mandates any sex offender or sexual predator employed at or attending an institution of higher education to register (within 3 days of beginning school or employment) with University Police. If you have question about Sex Offender Registration, please contact UPD at (309) 438-8631.

Campus Facilities Security

Illinois State University is committed to providing a safe and secure campus. Many university departments work collaboratively to ensure that the university’s buildings and grounds are secure. UPD monitors and patrols campus buildings and uses video surveillance cameras, placed strategically across campus, to monitor and deter criminal activity. In addition, unarmed security officers assist the Illinois State University Police in making the campus safer. The main duties for the security officers include opening, closing and checking doors to campus buildings, safe walk escorts, assisting faculty and staff who are locked out of buildings, assisting with special event security, and directed foot patrols of the campus. The security officers do not have law enforcement authority and are not permitted to take police action. Anyone needing the services of a security officer for a campus safe walk escort or assist with a lock out should call the University Police non-emergency number at 309-438-8631.
In addition, facilities and landscaping are maintained in a manner that minimizes hazardous conditions. Parking lots throughout campus are well lit and routinely patrolled by police officers. There are over 75 emergency phones and blue-light kiosks located throughout campus. When used, they automatically identify the location of the caller for the UPD Dispatch Center. UPD also routinely performs checks on lighting and unsafe conditions and reports them directly to Facilities Management for correction. Community members are also encouraged to report any lighting concerns or unsafe conditions to Facilities Management at 309-438-5656 or University Police at 309-438-8631.

The University’s Building Security Policy (University Policy 6.1.10) is available at http://policy.illinoisstate.edu/. The University’s campus is part of the Town of Normal and, as such, is generally open to the public. Except as restricted in individual cases, the academic and administrative buildings are open to the public, at a minimum, during normal business hours. The University secures buildings Monday through Friday one hour after the last class or other scheduled program of the day. Persons authorized access to a building may enter the building or remain in the building to carry out University business after the building has been secured. Any authorized person who enters or remains in the building after it has been secured has the responsibility to make sure that the door is secured after entering or leaving. Unauthorized persons are not permitted in a building after closing time. If an unauthorized person should be discovered within a building after-hours, UPD or another authorized University representative will escort the individual from the premises. Building closing times may also be extended upon special request of an academic or administrative unit.

Access to on-campus housing is intended for residents, their approved guests, and other approved members of the campus community. The outside doors to all residence halls are locked at all times. Residents must show proof of residence in the hall they are entering, and their guests must be registered with the staff. All individuals who do not reside in the hall in which entry is desired must follow the guidelines outlined in the Housing Guest Registration website, http://housing.illinoisstate.edu/about/policies/guest/. Housing staff conducts rounds inside the residence hall spaces regularly to check for safety issues, maintenance issues, and code of conduct enforcement. In residence halls, both a student staff member and a professional staff member are on-call at all times. This service is provided for students to receive assistance with any maintenance, behavioral, or emotional needs. Several on-campus academic buildings are equipped with electronic access, instead of keys, to grant access to authorized personnel during the day and/or after hours. In addition, the exterior doors to residence halls are secured at all times. All University-owned residence halls, with the exception of Fell and School Street Apartments, are electronic access controlled and residents must use their Redbird ID card with the appropriate card reader in order to gain access to their assigned building.

External vendors performing construction or maintenance of University facilities coordinate with Facilities Management regarding access to worksites and securing access to facilities. An extensive background check, including fingerprints for personnel working within the University Laboratory Schools (K-12), is conducted pursuant according to the University Minors’ Policy and state law.

In Fell and School Street Apartment buildings, exterior doors are secured at all times. Residents will use their key in order to gain access to their assigned building. While residents in Cardinal Court, Fell and School Street Apartments do not need to register their guests, it is their responsibility to permit access only to their guests. To report any concerns, problems, or unsafe conditions in a residence hall, contact the appropriate professional hall staff.

University Emergency Preparedness & Fire Safety

The University’s emergency preparedness policies and procedures are outlined in University Policy 5.1.15 (available at http://policy.illinoisstate.edu/) and the University’s Emergency Management Plan. The Emergency Management Plan is the framework for the University’s emergency mitigation, preparedness, response, and recovery efforts. The plan supports a comprehensive all hazards approach to emergency management efforts that are compliant with National Incident Management Systems (NIMS) guidelines. An emergency is confirmation of a significant emergency or dangerous situation occurring on campus that involves an immediate threat to the health/safety of the University community. The plan identifies how the University will respond to a wide spectrum of emergencies (fire, extreme weather, natural disaster, criminal or terrorism event (active shooter, bomb threat), etc.) and, as warranted, interacts with external emergency response organizations.
Emergency Notification - ISU Emergency Alert

How to report an emergency:

<table>
<thead>
<tr>
<th>Call any of the following authorities to report a crime or emergency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dial 911</td>
</tr>
<tr>
<td>Dial 438-8631 or 8-8631.</td>
</tr>
<tr>
<td>TTY Emergency Dial 438-8266 or 8-8266.</td>
</tr>
<tr>
<td>Emergency Phones</td>
</tr>
<tr>
<td>Contact UPD in person or e-mail.</td>
</tr>
<tr>
<td>Submit a Public Incident Report Form</td>
</tr>
<tr>
<td>Safe Redbirds App</td>
</tr>
</tbody>
</table>

Facilities emergency systems are in place as required by law such as fire alarm, security systems, tornado sirens, etc. When an emergency warrants the issuance of an emergency notification, the senior UPD supervisor on duty or his/her designee will confirm that a significant emergency or dangerous situation exists, taking into account the safety of the community, and authorize activation of the ISU Emergency Alert. As necessary, the University would consult with other public safety personnel regarding any incidents that may require an ISU Emergency Alert. An ISU Emergency Alert will provide timely notification of members of the campus community, without delay, upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees or guests occurring on the campus and provide brief instructions for action. Updates and information relative to an emergency are communicated to the campus community via the ISU website, e-mail, and/or other communication systems. The University will issue ISU Emergency Alerts, upon confirmation of an emergency unless issuing an Alert will, in the professional judgment of responsible authorities, one of the following reasons applies: issuing an Alert would compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate an emergency.

When an emergency warrants the issuance of an emergency notification, the Illinois State University emergency notification system, ‘ISU Emergency Alert’, sends emergency notification messages to the campus community. To receive some channels of ISU Emergency Alerts, members of the campus community provide their personal contact information through http://IllinoisState.edu/EmergencyAlert. The ISU Emergency Alert contacts the campus community through cell phone (text message), e-mail and a variety of other channels. The University has pre-scripted initial ISU Emergency Alerts messages for common emergencies. These messages provide for timely and accurate information being disseminated. If necessary, a customized message can be delivered if a pre-scripted message is considered inadequate.
Information about an emergency is also shared with the local community via local media. The Media Relations Office at Illinois State University is responsible for communicating information with the media during all phases of an emergency. Emergency response agencies in the Town of Normal and the City of Bloomington are responsible for communicating to their respective residents concerning emergencies affecting residents’ safety.

Evacuation

The University’s evacuation procedures are incident-dependent. Each University department has an emergency response plan that outlines evacuation procedures, including designated Evacuation Assembly Areas. Building personnel may evacuate on their own based on the incident severity, or first responders may call for an evacuation. All evacuations will be carried out according to applicable departmental emergency response plans, in order to affect a safe and efficient evacuation.

Preparedness

As required by law, the University conducts a full test of the ISU Emergency Alert system twice per year. In order for the University to maintain a state of readiness and test critical response components, including emergency response and evacuation, semi-annual exercises and/or drills are conducted. In addition, evacuation drills are conducted at least annually for each of the University’s lab schools, Student Health Services, and Residence Halls. Each drill is documented with a description of the test, date, time, and whether it was announced or unannounced. The University publishes its emergency response and evacuation procedures at least once per year via a number of methods, including: (1) Emergency Flip Charts, that are located in classrooms, (2) BirdWatch Guidebook, which is available for download on Smartphones, (3) the Safety & Security website, (4) via written Department Emergency Response Plans. Large-scale drills and exercises are further publicized to the campus community and announced through local media outlets. Results of each drill are evaluated by the appropriate offices and recommendations are made to improve the University’s emergency preparedness, response, continuity and recovery procedures.

A complete list of roles responsible for carrying out coordinating the University’s response to major emergencies is available in Appendix A of this Report.

Fire Safety

As required by the Higher Education Opportunity Act of 2008, a copy of the University’s Annual Fire Safety and Statistics report is available at http://security.illinoisstate.edu/.
Campus Security Awareness & Prevention Programs

A description of prevention programs relating to dating violence, domestic violence, sexual assault and stalking are detailed in the Title IX Handbook (see Part Two of the Annual Security Report). Illinois State University offers a number of programs designed to 1) inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others and 2) inform students and employees about the prevention of crimes. Certain programs are required annually for students & employees. Others, as indicated below are available on a regular schedule or upon request of a Department or student organization.

Health Promotion and Wellness sponsored RSO’s, Student Wellness Ambassador Team (SWAT) and Students Ending Rape Culture (SERC), host Consent Day on Schroeder Plaza each year during Sexual Assault Awareness Month. https://wellness.illinoisstate.edu/students/serc/ https://wellness.illinoisstate.edu/students/team/

Bird Watch Program

Bird Watch is a campus wide crime prevention program based on the success of the national Neighborhood Watch Program. The Bird Watch hour long training sessions stress education and common sense as it teaches students, faculty, staff, and those in the surrounding community, how to help themselves by identifying and reporting suspicious activity when they see it. Training includes topics such as building/office security, personal safety, and dealing with suspicious behavior, and now includes emergency preparedness. More information about the birdwatch program, go to: http://security.illinoisstate.edu/initiatives/birdwatch.php

Safe Redbirds

Safe Redbirds is the University’s official safety app. This free app is available to all members of the University community and can be found in the Apple App Store or Google Play. Safe Redbirds extends the existing Safe Walk (described below) program by adding digital versions; the app provides a medium for users to alert friends or ISUPD regarding their planned travel and safe arrival at their destination; it provides a single place to Make a Report to campus departments; it also includes emergency guides, maps and other safety-related resources. Users of the Safe Redbirds app will also receive ISU Emergency Alerts and Crime Advisories. A link to download this app is also on the Safety and Security website https://security.illinoisstate.edu/.

Prevention Courses Addressing Behaviors around College Drinking: Alcohol Wise

Alcohol Wise is an online training course that addresses issues associated with prevention of the misuse of alcohol. All new and incoming students are expected to complete the course at the beginning of the academic year just prior to coming to Illinois State University for the first time.

The purpose of requiring students to complete Alcohol Wise is:

• Increase alcohol education baseline knowledge among incoming students (new and transfer) and potentially their parents
• Increase knowledge and awareness of Illinois State University alcohol-related statistics
• Reduce numbers of alcohol-related violations and related negative consequences among incoming students
• Reduce binge drinking rates
• Convey Care and Concern for students overall well-being
Alcohol Education Class

A two-hour class that is based on the research of Scott. T. Walters and John S. Baer in utilizing motivational strategies to reduce alcohol abuse and problems. The class is primarily designed for students who are mandated to attend due to an alcohol violation with the purpose being to:

- Provide research-based information about alcohol.
- Identify ways to reduce the risk for alcohol related problems.
- Discuss the desired role of alcohol in a person’s life and the things they want to avoid.
- Encourage the sharing of opinions, beliefs and experiences related to alcohol use.
- Identify intervention strategies to use to help others in situations that cause concern.
- Share resources and information that are helpful in addressing alcohol issues.

Greek Wise

Greek Wise is an online training course aimed at educating individuals who participate in sororities and fraternities at the University. Greek Wise specifically addresses unsafe use of alcohol, preventing and deterring hazing practices, and educating around issues of sexual assault, relationship/dating violence, and stalking behaviors within the context of being responsible members of the Greek Community. All new members of sororities and fraternities are required to complete the Greek Wise online module before they may become full members of a chapter at Illinois State University.

Not Anymore - Online Prevention Course for Students

Health Promotion and Wellness offers the Not Anymore course annually in August for new and incoming students and September for returning students and all Graduate Students. Not Anymore addresses the crucial issues related to gender-based and sexual violence, relationship/domestic abuse, and stalking. The course also meets requirements for State and Federal compliance.

The Not Anymore program provides modules specific to International Students, and Graduate Students, and these enhanced modules will be implemented in August and September 2018. [https://wellness.illinoisstate.edu/living/violence-prevention/training-and-education.php](https://wellness.illinoisstate.edu/living/violence-prevention/training-and-education.php).

Redbird Respect Bystander Empowerment Initiative

The primary goal of Redbird Respect Bystander Empowerment Programs are to equip the Redbird community with the tools and confidence to challenge and interrupt harmful behaviors, and to foster a culture of respect and care. The trainings sessions are interactive and include discussions that explore a variety of scenarios where students can apply the skills they are learning.

Redbird Respect Bystander Empowerment Programs teach strategies to safely intervene, either directly or indirectly, in both emergency and non-emergency situations. Specific outcomes of bystander empowerment programs are heightened awareness of helping behaviors and knowledge about campus and community resources, thereby increasing the motivation to act, which ultimately helps ensure the safety and well-being of self and others. [https://wellness.illinoisstate.edu/living/violence-prevention/](https://wellness.illinoisstate.edu/living/violence-prevention/)

Redbird Respect Videos

In spring 2016, Health Promotion and Wellness partnered with a variety of students and employees to create the Redbird Respect video series. This project was funded by a grant from the Avon Foundation. Videos address Community care, How to be an Ally, Bystander Intervention, Relationship Violence, Consent, and Stalking [https://wellness.illinoisstate.edu/living/redbirdrespect/](https://wellness.illinoisstate.edu/living/redbirdrespect/).
Campus Well Online Portal:

Campus Well is a health and wellness resource aimed directly at college-aged individuals, and the articles are written by other students from Institutions of Higher Learning across the US. The publication covers a broad range of health and wellness topics and dedicates one article each month that addresses topics related to sexual violence, domestic/dating violence, and stalking. Students are made aware of Campus Well articles through social media platforms, and email notifications that are shared several times per the month from August – June of each academic year.

Annual Mandated Reporter Training

All employees are required to complete annual mandated crime reporting training that covers Title IX responsibilities, Clery Crime reporting responsibilities, and mandated reporter responsibilities under the Illinois Abused and Neglected Child Reporting Act [http://security.illinoisstate.edu/report/crime_reporting/training.php](http://security.illinoisstate.edu/report/crime_reporting/training.php).

Campus Violence Prevention Program

The University has a Campus Violence Prevention Plan available at: [http://security.illinoisstate.edu/](http://security.illinoisstate.edu/). The Violence Prevention Plan details: the University Violence Policy, campus violence reporting requirements, the University’s threat management systems, and establishes the University’s Campus Violence Prevention Committee.

Redbird Cares and Faculty Staff Care Team

The Redbird Cares and the Faculty-Staff Care Team are administrative groups formed to promote awareness and responsiveness to situations that may involve violence, threat, or intimidation. These groups may assist UPD to assess situations and recommend interventions to de-escalate and prevent such situations where possible.

Incident Management Team

After a violent situation occurs, affected students, employees, or families may face difficulties in resolving their feelings and concerns. As situations are assessed, the ISU Incident Management Team is available to assist individuals with the recovery process and can facilitate group discussions or debriefing sessions as needed.

Redbird Ride

The campus offers free transportation services for students, faculty, and staff of the University known as Redbird Ride. The buses run until 3am on regularly scheduled class days and on the weekend. For more detailed information, contact Office of Parking and Transportation: (309) 438-8391 or [http://parking.illinoisstate.edu/](http://parking.illinoisstate.edu/).

Additonal Programs and Prevention Education through UPD:

UPD encourages students and employees to be responsible for their security and others. The campus community is encouraged to attend and/or request programming through the University Police Department Website [http://police.illinoisstate.edu/safety/](http://police.illinoisstate.edu/safety/). Below is a description of some programs and services that are available.

- **Larceny (Theft) Prevention:** The techniques outlined in this program are designed to reduce the opportunity for theft and increase the risk for a would-be thief. In addition to this program, the UPD offers and encourages the use of an engraving tool to further reduce the risk of theft of valuable property.
- **Bicycle Safety:** During this program, officers’ conduct a safety inspection of each child’s bicycle and fit each child with donated helmet. Children are taught skills needed to maneuver a bike safely while riding through a course set-up to replicate city streets and sidewalks.
• **Campus Violence: Prevention and Preparation:** This program explores the definition, categories, and examples of workplace violence. Attendees learn the indicators of potential threat and what steps you can take toward prevention.

• **Identity Theft Prevention and Internet Safety:** This program explains identity theft, what it is, how it occurs, and what steps an individual can take to lower their risk of becoming a victim, as well as what steps to take if you do become a victim of identity theft.

• **Verbal Judo:** Verbal Judo teaches a philosophy of how to look creatively at conflict, offering specific, powerful, and usable strategies to resolve tense situations.

• **Self-defense Awareness & Familiarization Exchange (S.A.F.E.)** S.A.F.E. is a 2-hour women-only educational awareness, crime-victim prevention program that provides women with information that may reduce their risk of exposure to violence and introduces them to the physical aspects of self-defense. This course is an excellent precursor to R.A.D.

• **Rape Aggression Defense (R.A.D):** The R.A.D. System is a comprehensive, 12-hour women-only course that begins with awareness, prevention, risk reduction and risk avoidance, while progressing on to the basics of hands-on defense training.

• **Redbird Safe Walk:** Redbird Safe Walk is a service open to students, faculty, and staff who would like an escort when walking to and from on-campus locations, bus stops, and apartments within close proximity to campus. This service is available 24 hours a day, seven days a week, and 365 days a year. To request a Redbird Safe Walk call (309) 438-WALK (9255). For more information, please visit [http://police.illinoisstate.edu/events/safe/](http://police.illinoisstate.edu/events/safe/).

• **STOP Program:** The University provides an opportunity for students to participate actively in monitoring campus security through its “Students on Patrol” program. STOP members perform campus escort duties and report crimes or suspicious activities to UPD. For more information about the STOP Program and or the services, STOP members provide contact UPD at 309-438-8631 or [http://police.illinoisstate.edu/events/stop/](http://police.illinoisstate.edu/events/stop/).

• **Community Engagement Unit (CEU):** This unit at the University Police Department is responsible for engaging the community in activities and conversations, participating in various events on campus, addressing questions and concerns, teaching crime prevention and awareness programs, and caring for UPD’s emotional support/therapy dog Sage. Some of these events include Behind the Badge, Festival ISU, Coffee with a Cop, Lunch with the Law, and Dinner with a Detective, amongst others. Sage specializes as an emotional support/therapy dog and also serves the police department by responding to various calls with officers to provide support to those in need. Sage assists the CEU with community engagement activities and events.

• **Additional services:** UPD takes all necessary precautions to protect individuals subject to a threat of violence, by enforcing orders of protection, imposing restrictions on contact with persons who may be subject to a threat of violence, and restricting University access.

*Other crime prevention educational programs are also available upon request. In addition, UPD offers a free Crime Prevention & Safety Brochure to students, faculty, and members of the public at [http://police.illinoisstate.edu/safety/](http://police.illinoisstate.edu/safety/). Physical copies of the brochures are also available at UPD.*
University Alcohol and Drug Policies and Programs

Illinois State University is concerned about the health and safety of its students and employees. It seeks to maintain a campus environment free from the disruptive and destructive effects from the abuse or illegal use of alcohol and controlled substances. Abuse of alcohol or controlled substances can seriously impair a student’s or employee’s health and ability to work and study. It may also endanger the safety and well-being of the individual and others.

Illinois State University is committed to prevention and prohibition of illegal use and abuse of alcohol and controlled substances on the campus or within facilities owned, operated, or controlled by the University. In an effort to maintain a drug and alcohol free work environment in compliance with the Drug-Free Workplace Act of 1988, the Drug-Free Schools and Campus Act of 1989, and University policy, we provide the following information to students and employees: a description of health risks and legal sanctions associated with alcohol and other drugs, University standards of conduct and disciplinary sanctions for students, and employees who violate the standards and resources for education, prevention, and treatment.

University Alcohol & Drug Policies

All members of the campus community are expected to abide by University policies, state and federal laws pertaining to alcohol and controlled substances. The University’s alcohol policy is available (University Policy 5.1.20) is available at the University policy website: http://policy.illinoisstate.edu/health-safety/5-1-20.shtml. The policy establishes rules regarding student alcohol use, possession, rules for Registered Student Organizations, and rules concerning the sale or servicing alcoholic at University events. Failure to abide by the provisions of the University Alcohol Policy may result in the denial of permission to use University property and/or funding for future events as well as other disciplinary and/or legal proceedings as appropriate. See http://www.policy.ilstu.edu for more information on the University alcohol policies.

Illinois State University Policy prohibits unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance upon any property owned, operated, or controlled by Illinois State University. The University Drug-Free Schools and Communities Act/Drug-Free Workplace Act Policy at 5.1.5 addresses these requirements http://policy.illinoisstate.edu/health-safety/5-1-5.shtml.

In addition, students must comply with the Code of Student Conduct policies relating to drugs and controlled substances. The Code of Student Conduct provisions relating to alcohol, drugs, and other controlled substances is available at the Student Conduct and Conflict Resolution website at: http://deanofstudents.illinoisstate.edu/conflict/conduct/code/.
University Sanctions for Violation of Alcohol and Drug Policies:

In addition to possible criminal prosecution for illegal drug and/or alcohol use or possession, students who violate the Code of Student Conduct including alcohol and drug violations are subject to student conduct proceedings by the University. Students found in violation of these policies receive sanctions ranging from censure (or warning) to removal from the University community depending upon the nature of the offense and previous disciplinary history. Participation in an alcohol or a drug education and/or intervention program is required, as the process is designed to be educational. The University may contact the parents of students under the age of 21 who are noted as financially dependent when the student has been found in violation of University policies on alcohol or drugs and placed on disciplinary probation for two or more consecutive semesters. Students may also face civil or criminal charges from local law enforcement agencies for alcohol and/or drug violations on and off campus.

Federal legislation also requires, as a condition of employment, employees who violate University policies concerning alcohol and drugs are subject to University disciplinary action up to and including discharge and consistent with existing University policies, rules, regulations, and employment agreements. Any individual employed in a security sensitive position or has security sensitive duties at the University who is convicted of any criminal offense must inform the Assistant Vice President of Human Resources of this information immediately.

Information on Health Risks and Legal Consequences

Illegal drugs and alcohol not only pose serious health risks to those who use them, but state and federal criminal penalties for possession, sale, trafficking, and illegal interstate transportation also are severe. University disciplinary sanctions for the possession and sale of illegal drugs and alcohol can result in disruption or termination of University education or employment. More detailed information, for a selected list of substances, follows.

Description of Health Effects of Alcohol & Drugs

<table>
<thead>
<tr>
<th>Substance</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alcohol</td>
<td>Alcohol is the most commonly abused/misused drug today. It is a central nervous system depressant that can produce relaxed euphoric sensations. Large amounts of alcohol can cause respiratory and cardiac failure resulting in death. Many consequences associated with alcohol are often brought on by high risk drinking. Alcohol abuse directly correlates with lower academic performance, sexual assault, driving under the influence, increased accidents, legal difficulties, financial difficulties and injuries.</td>
</tr>
<tr>
<td>Cannabis (Marijuana, Hashish)</td>
<td>Some immediate physical effects of marijuana, along with intoxication, include red, bloodshot eyes, confusion and anxiety, loss of coordination, increased appetite, hallucinations, and a dry mouth and throat. Studies of marijuana’s mental effects show that the drug can impair or reduce short-term memory, alter sense of time, and reduce ability to do things which require concentration, swift reactions, and coordination. Users often have a lowered immune system and may be at higher risk for respiratory problems. The active ingredient in cannabis, THC, is stored in fatty tissues and in grey matter of the brain and can take a month or more to be cleared from the body.</td>
</tr>
<tr>
<td>Club Drugs (ecstasy, GHB, rohypnol, and methamphetamine)</td>
<td>Club drugs are used for their psychoactive properties and their euphoric effects. These drugs are often associated with use at raves, dance clubs and bars. Variations in purity and potency of these drugs make them especially dangerous and can cause serious injury or death. Mixing the drug with alcohol can have serious consequences. Club drugs are often used to facilitate sexual assault.</td>
</tr>
<tr>
<td>Hallucinogens (LSD, MDA, PCP, mescaline, and peyote)</td>
<td>Hallucinogens may cause the user to experience panic, confusion, suspicion, anxiety, and loss of control. Flashbacks may occur even after use has ceased. An overdose can cause heart failure, lung failure, coma, and death.</td>
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</tr>
<tr>
<td>Narcotics (heroin, codeine, morphine, methadone, and prescription analgesics, e.g. hydrocodone, oxycodone)</td>
<td>Narcotics are very addictive physically and psychologically. Anxiety, mood swings, nausea, confusion, constipation, and respiratory depression are among the health effects of narcotics. An overdose may lead to convulsions, coma, and death. The risk of HIV infection and other diseases increases significantly when individuals inject drugs and share needles.</td>
</tr>
<tr>
<td>Stimulants (cocaine, crack, and amphetamines)</td>
<td>Use of cocaine and crack is physically and psychologically addictive and extremely dangerous. An overdose can result in seizures and death. Health effects of stimulants include agitation, loss of appetite, irregular heartbeat, chronic sleeplessness, and hallucinations.</td>
</tr>
</tbody>
</table>

**Local, State & Federal Legal Sanctions**

It is a violation of Illinois state law:

- For any person under the age of 21 to possess alcohol in any public place, except as explicitly authorized by law. (235 ILCS 5/6-16).
- To sell or deliver alcohol to anyone under 21, or to an intoxicated person (235 ILCS 5/6-16).
- To possess alcohol in a motor vehicle with the seal broken (625 ILCS 5/11-502).
- For a person under 21 to represent that he/she is over 21 for the purpose of obtaining alcohol (235 ILCS 5/10-1).
- To sell or give a false ID to any person under the age of 21 (235 ILCS 5/6-16).
- For a person under 21 to use a false ID or an ID which is not actually one’s own in attempting to purchase any alcoholic beverage (235 ILCS 5/6-16).
- Violations of these laws can result in fines of up to $2,500 and one year in jail.
- The driver’s license of a person under 21 may be suspended or revoked without a hearing when that person has purchased or attempted to purchase alcohol from a duly licensed establishment or who has consumed alcohol on licensed premises. Persons convicted of violating local ordinances prohibiting a person under 21 years of age from purchasing, accepting, possessing, or consuming alcohol and prohibiting the transfer or alteration of ID cards, the use of the ID card of another or a false or forged ID card, or the use of false information to obtain an ID card may have their driver’s license suspended or revoked (235 ILCS 5/6-16).
- Any amount of alcohol in the system of a driver under the age of 21 results in a suspension or revocation of one’s license (625 ILCS 5/11-501). In addition, the operation of a motor vehicle by a driver with a blood or breath alcohol concentration of .08 or greater carries substantial penalties. The first offense can result in a $2,500 fine, incarceration for up to one year, and suspension or revocation of the offender’s driver’s license.
- To possess and deliver illicit drugs are prohibited in Illinois under the Cannabis Control Act (740 ILCS 40/0.01 et seq.) and the Controlled Substances Act (720-ILCS 570/100 et seq. and 720 ILCS 570/401 et seq.). Possession of Cannabis under 10 grams is a civil offense with a fine. Criminal penalties vary according to the type of drug, the amount of the drug, previous offenses of offender, and whether the offender intended to manufacture, deliver, sell, or use the drug.

Town of Normal: It is a violation of Town Ordinances for a person under the age of 21 to possess alcohol anywhere within Normal (Section 17.3-1(B)). It is also a violation for any person to possess alcohol on any public street, sidewalk, or other public place with the seal broken (Section 17.3-1(A)).
Federal Laws on Illicit Drugs: Simple possession of controlled substances can result in a one-year prison term and a minimum of a $1,000 fine for first offenders found guilty in a federal court. Subsequent convictions can result in significantly greater penalties (21 U.S. C. 844(a)). A conviction for possession of a controlled substance that results in death or bodily injury can result in life imprisonment. A penalty of five to twenty years in prison can be the result of a conviction for possession of more than five grams of cocaine.


**Alcohol and Drug Prevention Programs:**

**Health Promotion and Wellness** is committed to providing factual, non-judgmental alcohol information and resources. For more information on the following Drug or Alcohol related programs see the Health Promotion and Wellness website, [http://wellness.illinoisstate.edu/](http://wellness.illinoisstate.edu/).

Some of these programs include:

- **Alcohol, Tobacco, and Other Drug Prevention Program:** Provides resources to students, faculty, and staff, makes presentations to student groups and residence halls, and coordinates awareness campaigns.
- **Alcohol Wise:** The University requires all entering first year and transfer students to complete the Alcohol-Wise online alcohol education course before attending classes.
- **Alcohol Education Program:** An instructional program for students found in violation of University alcohol policies, Town of Normal alcohol ordinances, and state law regarding alcohol within McLean County. The program addresses low and drinking behaviors utilizing a lifestyle harm reduction model.

**Dean of Students:** Student Conduct and Conflict Resolution offers programs and services for the university community related to alcohol including Sober Monitor Training and Social Host Resource Guide.

**Self-Help Programs:** Alcoholics Anonymous, Alanon/Alateen, Narcotics Anonymous, and other treatment programs are available in the local community. Information regarding these programs is available through Path by visiting [http://pathcrisis.org/](http://pathcrisis.org/) or 1-800-570-PATH (7284).

**PATH** - 211 (direct line for any referral) or (800) 570-PATH (7284) [http://pathcrisis.org/](http://pathcrisis.org/). The Path program is a 24 hour information, referral, and crisis response telephone service. Trained paraprofessionals listen and clarify the caller’s situations then help the caller evaluate alternatives, including referral options.

**Faculty and Staff**

Additional programs are also available to University faculty and staff. The State of Illinois offers its employees’ health benefits through the State Employees Group Insurance Program. These programs include behavioral health and substance abuse. Please contact your plan provider for a full description of the benefits available. The Plan Provider directory can be found on the Human Resources website at [http://hr.illinoisstate.edu/](http://hr.illinoisstate.edu/).

The Employee Assistance Program (EAP) provides resources through Magellan Behavioral Health to eligible faculty and staff that are experiencing personal problems and need support and information during difficult times. The EAP is a free, voluntary, and confidential program that provides problem identification, counseling, and referral services. The EAP also extends its resources to dependents covered by the group insurance plan. Employees who are represented by the collective bargaining agreement between the State and AFSCME Council 31 receive similar services through the Personal Support Program (PSP). For information regarding eligibility and accessing EAP/PSP services please visit the Employee Assistance Program information (CMS website), [http://www.magellanassist.com/](http://www.magellanassist.com/), [www.afscme31.org](http://www.afscme31.org) (for PSP), or contact Human Resources at (309) 438-8311.
The Human Resources Department also handles all employee discipline. Illinois State University has fifteen collective bargaining units covering approximately 1200 employees. Human Resources is responsible for managing all aspects of these bargaining units as well as the following:

- Interpret University policies and applicable employment law
- Serve as hearing officers for grievance processes
- Serve as hearing officers for civil service discipline
- Create and cultivate positive Labor/Management Relations
- Coach and counsel Supervisors of represented and non-represented employees on grievances, discipline, performance improvement, etc.

Violation of University policy and/or the Code of Student Conduct may result in disciplinary action up to and including termination of employment and/or dismissal from the University.
This section of the ASR describes Illinois State’s policies, programs to prevent dating violence, domestic violence, sexual assault, and stalking and what procedures ISU will follow when one of these crimes is reported. These guidelines apply to all students, faculty, staff, contractors, and visitors. The materials referenced in this section are from the University’s Title IX Handbook, which is also available at https://titleix.illinoisstate.edu/support/Handbook%20ASR.pdf. For more information about Title IX, please visit https://titleix.illinoisstate.edu/

About Title IX

Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in education programs and activities in federally funded schools at all levels.

Title IX protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination, including discrimination based on gender identity or failure to conform to stereotypical notions of masculinity or femininity.

University Policy

Illinois State University fosters a campus environment that recognizes individual and cultural differences and is strongly committed to the ethical and legal principle that each member of the University community enjoys the constitutional right to free speech. The right of free expression and the open exchange of ideas stimulates debate, promotes creativity, and is essential to a rich learning environment.

As members of the University community, students, faculty, administrators, and staff have a responsibility to respect others and show tolerance for opinions that differ from their own. The value of free expression, however, may be undermined by certain acts of harassment and discrimination that may result in the deterioration of a quality learning, work, or campus community environment and therefore will not be tolerated.
Any act of harassment and/or discrimination based on sex (including sexual harassment, sexual assault, domestic violence, dating violence, and stalking) is a violation of this policy and the law and will not be tolerated.

Retaliation against any person making an allegation of harassment, discrimination, or exercising his or her legal right to have the allegation investigated is also prohibited. Allegations of retaliation initiated by an individual participating in the complaint investigation process will be investigated as a separate and distinct violation of this policy.

**Title IX Administrator**

The University’s Title IX Coordinator is responsible for the University’s Title IX compliance program, which includes oversight and implementation of the University’s Title IX policies and grievance procedures. The Title IX Coordinator provides coordinates related education, training, and prevention program and monitors the campus climate.

<table>
<thead>
<tr>
<th><strong>Title IX Coordinator</strong></th>
<th><strong>Deputy Title IX Coordinator</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Hovey Hall, Room 310</td>
<td>Hovey Hall, Room 310</td>
</tr>
<tr>
<td>(309) 438-3383</td>
<td>(309) 438-3383</td>
</tr>
<tr>
<td><a href="mailto:EqualOpportunity@IllinoisState.edu">EqualOpportunity@IllinoisState.edu</a></td>
<td><a href="mailto:TitleIX@IllinoisState.edu">TitleIX@IllinoisState.edu</a></td>
</tr>
</tbody>
</table>

**Getting Help**

If you need immediate help, please call 911.

- Help is available and recovery is possible. Important information on 24-hour resources for individuals who have experienced sexual violence, dating/domestic violence, or stalking is below. This Guide includes information on how to get help, reporting information, support resources, and what to expect next. Individuals who have experienced sexual violence are encouraged to: Seek medical attention.
- Consider reporting to police and/or University.
- Access University and/or community resources.

**Medical Support**

Take care of yourself. You are encouraged to seek medical and follow-up care even if you choose not to report the assault to law enforcement or the university. Seek medical attention from a hospital, Student Health Service, or another health care provider. Student Health Service cannot complete a rape evidence collection kit (rape kit). The rape evidence collection process can be completed, at no charge, by visiting any hospital emergency room.

Individuals can contact Stepping Stones (309-662-0461), a community provider of free, confidential sexual assault services to request support from a rape crisis advocate during the medical treatment and rape evidence collection process at the hospital. Countering Domestic Violence (309-827-7070) can offer medical support and advocacy in response to incidents of dating/domestic violence and/or stalking.

**LOCAL HOSPITALS AND EMERGENCY ROOMS**

<table>
<thead>
<tr>
<th>Advocate BroMenn Medical Center</th>
<th>OSF St. Joseph Medical Center</th>
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<tbody>
<tr>
<td>(309) 454-1400</td>
<td>(309) 662-3311</td>
</tr>
<tr>
<td>1304 Franklin Ave, Normal, IL 61761</td>
<td>2200 E. Washington Street, Bloomington</td>
</tr>
<tr>
<td>Available 24 Hours</td>
<td>Available 24 Hours</td>
</tr>
</tbody>
</table>

**CAMPUS HEALTHCARE AND MENTAL HEALTH RESOURCES**

<table>
<thead>
<tr>
<th>Student Health Services</th>
<th>Student Counseling Services – Confidential Advisors</th>
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<tbody>
<tr>
<td>(309) 438-2778</td>
<td>(309) 438-3655</td>
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</table>
Evidence Preservation

Even if you choose not to file a criminal report or report the incident to the university, you are encouraged to take steps to preserve evidence. This will ensure that evidence is available if you later decide to proceed with a criminal or university investigation.

- Avoid showering, bathing, douching, using the bathroom, changing clothing and/or brush your teeth or hair. Note that you have done any of these activities, you can still have an exam performed.
- If you changed clothes, save all the clothing you were wearing at the time of the assault in a paper bag.
- Seek treatment at a local hospital emergency room as soon as possible.
- Immediately notify medical staff if you believe drugs or alcohol were involved. Medical staff are specially trained to collect evidence and perform tests, including tests that can provide important evidence if drugs or alcohol were involved.
- Make every effort to save anything that might contain DNA. Do not clean up the crime scene or move anything the assailant may have touched.
- Write down as much as you can remember about the circumstances, including a description of the assailant. If you have a picture of the assailant, prepare to give it to the police.
- Save any electronic communications with the assailant (voicemail, email, text messages, or social media messages)

Whether an incident occurred recently or in the past, help is still available. The Finding Support section of this handbook contains many important resources for free and confidential support, medical treatment, and campus protective measures and support services. The Quick Reference Guides located in the Finding Support section include a list of campus and community resources. All the resources are available even if an individual chooses not to report an incident to law enforcement or the university.
The Title IX Handbook describes the reporting options, processes, resources and support available. Below are outlines for the different types of reports and information about each process. The graphic is interactive and will take you to the section of the Handbook you need.

**Reporting a Non-Student/Non-Employee**

**Reporting Options**

**Support and Resources**

**Reporting a Student for Sexual Assault, Dating Violence, Domestic Violence, or Stalking**

**Reporting Options**

**Support and Resources**

**Complaint Process**

**Rights**

**Reporting a Student for Other Harassment/Discrimination OR Reporting an Employee**

**Reporting Options**

**Support and Resources**

**Complaint Process**

**Rights**
Reporting Options

Consider reporting the incident. Reporting can aid your recovery. Individuals have the right to report incidents of sexual harassment, sexual assault/misconduct, dating/domestic violence, and stalking to law enforcement, to the university, and to confidential support resources.

Law Enforcement Report

For emergency assistance, dial 911.

<table>
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<tr>
<th>CAMPUS LAW ENFORCEMENT</th>
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<tbody>
<tr>
<td>Illinois State University Police Department</td>
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<tr>
<td>309-438-8631</td>
</tr>
<tr>
<td>Nelson Smith Building, Room 105</td>
</tr>
<tr>
<td><a href="http://www.Police.IllinoisState.edu">www.Police.IllinoisState.edu</a></td>
</tr>
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<table>
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<tr>
<th>COMMUNITY LAW ENFORCEMENT</th>
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<tbody>
<tr>
<td>Normal Police Department</td>
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<tr>
<td>309-454-9535</td>
</tr>
<tr>
<td>100 E. Phoenix Ave., Normal, IL 61761</td>
</tr>
<tr>
<td>Bloomington Police Department</td>
</tr>
<tr>
<td>309-820-8888</td>
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<tr>
<td>305 S. East Street, Bloomington</td>
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</table>

You are not required to speak to law enforcement or to file a criminal complaint. If you reported an incident to the University, you may be contacted by law enforcement authorities to determine if you wish to file a criminal complaint. If you are contacted by law enforcement authorities, it is not required, but is highly recommended that you speak to them so you can communicate your desired outcome, even if that is to request no involvement from law enforcement. The University can also assist you to notify law enforcement authorities at your request.

University Report

- To the Deputy Title IX Coordinator: Call (309) 438-3383
- To Campus or Local law enforcement (911). For more information please go to http://policy.illinoisstate.edu/health-safety/5-2-1.shtml.
- Electronically: For more information please go to https://ilstu-advocate.symplicity.com/public_report
- Anonymously (309) 438-0268
- Confidentially to a Confidential Advisor 24 hours a day at (309)438-3655. Please note the Confidential Advisors are required to the extent provided by law to keep the report confidential.

For more information, please go to titleix.illinoisstate.edu/report/

Confidentiality of Information in Public Reports:

University Responsible Employees (with the exception of Confidential Advisors) are required to make appropriate University officials aware of information they receive regarding crimes. In addition, the Clery Act requires the University to include information about reported crimes in the Annual Security Report and the daily crime log. When an incident of alleged dating violence, domestic violence, sexual assault, or stalking is reported, personally identifying information will not be included in these public records. Personally identifying information includes information likely to disclose the identity or location of the victim of domestic violence, dating violence, sexual assault or stalking such as:

- First/Last Name.
- Home Physical Address & Contact information (e-mail, IP address, telephone, or other contact number.)
- Social Security Number, Driver’s License Number, Passport Number, or University Identification Number.
- Any other information including date of birth, or other information that could serve to identify the individual (e.g. information regarding race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order
of protection, gender identity and expression, age, marital status, disability, genetic information, unfavorable military discharge, status as a veteran, or sex).

**Accessing University and Community Support**

If you have experienced an incident of sexual assault/misconduct, dating/domestic violence, or stalking, you are encouraged to get help regardless of when the incident occurred. The following support resources are available on-campus and within the Bloomington-Normal community. Most of the resources listed are available at no-cost and all resources are available even if an individual chooses not to file a criminal or university complaint. To view additional information including university publications providing support resources, please visit www.TitleIX.IllinoisState.edu. When an incident is reported (regardless of where the incident occurred), the University will provide written notification to students and employees about the Campus Support Services and community resources described below.

**Campus Support Services and Protective Measures**

Students are encouraged to contact the appropriate office to request any campus services, protective measures, or interim measures (described below) as needed.

<table>
<thead>
<tr>
<th>Office of Equal Opportunity and Access</th>
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<tbody>
<tr>
<td>(309) 438-3383</td>
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<tr>
<td><a href="mailto:EqualOpportunity@IllinoisState.edu">EqualOpportunity@IllinoisState.edu</a></td>
</tr>
</tbody>
</table>

For 24-Hour assistance, contact Illinois State University Police at (309) 438-8631.

Examples of University support services that may be available include but are not limited to:

- Discrete professor notification regarding absences
- Academic assistance such as:
  - Schedule changes
  - Course load reductions
  - Withdrawals
  - Coordinating extensions
- Alternative housing placement
- Protective Measures
  - University Contact Restriction
  - Removal of directory information
  - Campus escorts or removal of parties from campus
- Alternative work schedules/locations
- Transportation information
- Assistance and information regarding student financial aid
- Referrals to on- and off-campus services

University officials will review all requests and determine if the requested interim measures/requests can be provided. These support services are available regardless of whether an individual chooses to make a criminal or university report and regardless of whether or not an individual chooses to participate in a university or criminal investigation.
Regardless of whether an incident happened recently or in the past, if you are feeling unsafe or threatened, help is available.

In an emergency, always call 911. In addition to contacting police, individuals have the right to request an order of protection, no contact order, restraining order, or other similar lawful orders issued by a criminal, civil, or tribal court. The YWCA’s Stepping Stones program (309-662-0461) or Illinois State University’s Sexual Assault Prevention and Survivor Services (309-438-7948) can aid in any of these processes.

For assistance with University protective measures, contact the Office of Equal Opportunity and Access at (309) 438-3383, or for 24-Hour assistance, contact Illinois State University Police at (309) 438-8631. Examples of protective measures OEOA can assist with include, but are not limited to:

- University Contact Restriction
- Removal of directory information
- Campus escorts or removal of parties from campus

The University will maintain as confidential any University support services measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the services.

ISU’s Redbird Safe Walk program is available at no-charge to escort students on campus. To request an escort call (309) 438-9255 or visit www.Police.IllinoisState.edu/events/safe/ for more information.

Other Important Resources

In addition to the available university protective and support services, there are a number of support services available in the local community including information on legal assistance, assistance with obtaining orders or protection, visa and immigration assistance, financial assistance and other services. For a complete list, review the Student Quick Reference Guide or Employee Quick Reference Guide included in this handbook or download the documents at www.TitleIX.IllinoisState.edu.

Legal Resources/Orders of Protection

Prairie State Legal Services can provide legal services, referrals for legal services, and assist with the process of requesting an order of protection, civil no contact order, restraining order, or other similar lawful orders issued by a criminal, civil, or tribal court. For more information on their services, contact them directly at:

Prairie State Legal Services
(309) 827-5021
(800) 874-2536
www.pslegal.org

Both the YWCA’s Stepping Stones program and Countering Domestic Violence can provide referrals for legal services and assist with the process of requesting an order of protection, civil no contact order, restraining order, or other similar lawful orders issued by a criminal, civil, or tribal court. For more information, contact these resources at:

YWCA Stepping Stones - Sexual Assault Services
(309) 662-0461
http://www.ywcamclean.org/
Available 24 Hours by calling PATH (Providing Access to Help) hotline at (309) 827-4005 and asking to page Stepping Stones

**Countering Domestic Violence**
(309) 827-7070 (Available 24-Hours)

**Visa/Immigration Assistance**

*The Office of International Studies and the Student’s Attorney can provide referrals for assistance with visa and immigration issues.*

**Office of International Studies**
Contact: Rachel Webb
(309) 438-5276
Williams Hall, Room 102
[http://internationalstudies.illinoisstate.edu/](http://internationalstudies.illinoisstate.edu/)

**Student’s Attorney**
(309) 438-2008
Student Services Building, Room 387
[http://deanofstudents.illinoisstate.edu/services/legal/](http://deanofstudents.illinoisstate.edu/services/legal/)

**Financial Assistance**

*The Student Financial Aid Office has funds available to help students in an emergency. Students are encouraged to contact the Student Financial Aid Office directly for more information or to request emergency funds.*

**Student Financial Aid Office**
(309) 438-2231
Hovey Hall, Room 101

*Additionally, individuals can contact the YWCA’s Stepping Stones program and Countering Domestic Violence for information on the availability of financial assistance within the community.*

**YWCA Stepping Stones - Sexual Assault Services**
(309) 662-0461
Available 24 Hours by calling PATH (Providing Access To Help) hotline at (309) 829-9027 and asking to page Stepping Stones or by dialing 211

**Countering Domestic Violence**
(309) 827-7070 (Available 24-Hours)
Confidential Counseling and Advocacy

Confidentiality

Student Counseling Services staff (including Confidential Advisors), Sexual Assault Survivor and Prevention Services staff, Employee Assistance Program resources, or other licensed mental health professionals are the only University offices that can discuss information on a confidential basis and are not required to complete reports as Responsible Employees. Illinois law mandates that confidential advisors provide statistics on numbers of confidential reports of sexual violence, domestic violence, dating violence and stalking to the Title IX Coordinator. These monthly statistics will be provided on a monthly basis to the Deputy Title IX Coordinator, but will never include any personal identifying information. Individuals providing counseling services also provide information to persons they counsel of how to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

Help is available and recovery is possible. Accessing services supports your safety and recovery and can help you find other needed resources. Services from the resources listed below are free, private, and confidential.

<table>
<thead>
<tr>
<th>CAMPUS SERVICES</th>
<th></th>
<th>COMMUNITY SERVICES</th>
<th></th>
<th>EMPLOYEE SERVICES</th>
</tr>
</thead>
</table>
| Sexual Assault Prevention and Survivor Services  
(309) 438-3756 
Student Services Building, Room 320 
www.Counseling.IllinoisState.edu/sexual-assault | Student Counseling Services – Confidential Advisors  
(309) 438-3655*  
Student Services Building, Room 320 
www.Counseling.IllinoisState.edu | YWCA Stepping Stones  
Sexual Assault Services  
(309) 662-0461  
http://www.ywcamclean.org/ 
Available 24 Hours by calling PATH (Providing Access To Help) hotline at (309) 829-9027 or by dialing 211 | Countering Domestic Violence  
Available 24 Hours at:  
(309) 827-7070  
http://www.mccainc.org/clarion_rocket/programs/countering-domestic-violence/ |
| Confidential Advisors and Sexual Assault Prevention and Survivor Services, which is located on-campus in Student Counseling Services. Confidential advisors have completed 40 hours of targeted training and can provide free and confidential services to students including: |
| • Counseling  
• Support referrals  
• Information/assistance on reporting an incident  
• Advocate for survivors  
• Empower individuals in their own recovery and continued academic success |
YWCA’s Stepping Stones program is a community-based non-profit program offering a number of free and confidential services including:

- Free and confidential counseling
- Crisis intervention
- Medical advocacy
- Legal advocacy
- Orders of protection/civil no contact orders
- Support for family, partners, and friends
- Referrals for other services

Countering Domestic Violence, a program of Mid Central Community Action, Inc. offers a number of free and confidential services to including:

- Emergency shelter services
- Free and confidential individual counseling
- Support groups
- Children’s services
- Criminal justice advocacy
- Legal/Court Advocacy
- Training
- Referrals for other services

The Employee Assistance Program offered through Magellan Behavioral Health, provides free and confidential services to eligible faculty and staff. Services include:

- Counseling
- Problem identification
- Referrals for services
## Quick Reference Guide

<table>
<thead>
<tr>
<th>Resources for Reporting</th>
<th>Advocacy &amp; Counseling Resources</th>
<th>Campus Support Services</th>
<th>Health Care &amp; Mental Health Resources</th>
<th>Other Important Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMERGENCY</strong> Police, fire, ambulance:</td>
<td><strong>CAMPUS RESOURCES</strong> Sexual Assault Survivor Services</td>
<td>To request protective measures, academic assistance, alternative housing, alternative work situations, and service referrals:</td>
<td><strong>CAMPUS HEALTH SERVICES</strong> Student Health Services</td>
<td>For assistance with a civil no contact order, order of protection, or restraining order, contact:</td>
</tr>
<tr>
<td>Available 24 hours</td>
<td>Confidential Advisors All reports are confidential to the extent permitted by law.</td>
<td>UNIVERSITY STUDENTS Title IX – Office of Equal Opportunity and Access (309) 438-5411 TitleIX.IllinoisState.edu</td>
<td>LOCAL HOSPITALS &amp; EMERGENCY ROOMS Advocate BroMenn Medical Center (309) 454-1400 1304 Franklin Ave., Normal Available 24 hours</td>
<td>Countering Domestic Violence (CDV)/Neville House Available 24 Hours (309) 827-7070 mccainc.org</td>
</tr>
<tr>
<td><strong>UNIVERSITY POLICE</strong> Illinois State University Police Department Non-emergency: (309) 438-8631 Nelson Smith Building, Rm. 105</td>
<td><strong>COMMUNITY RESOURCES</strong> Providing Access to Help (PATH) Crisis Center Available 24 Hours 1-888-865-9903 or (309) 827-4005</td>
<td>UNIVERSITY STUDENTS Title IX – Office of Equal Opportunity and Access (309) 438-5411 TitleIX.IllinoisState.edu</td>
<td>OSF St. Joseph Medical Center (309) 662-3311 2200 E. Washington St., Bloomington Available 24 hours</td>
<td>EDUCATION &amp; TRAINING Health Promotion and Wellness (309) 438-WELL (9355) McCormick Hall, Room 187 Wellness.IllinoisState.edu</td>
</tr>
<tr>
<td></td>
<td>Stepping Stones – YWCA Sexual Assault Services Survivor support groups Held on ISU Campus (309) 585-3618/585-3617 ywcamclean.org</td>
<td>OTHER CAMPUS SERVICES Dean of Students Dean on Duty / Redbird Care Team (309) 438-2008 Student Services Bldg. Rm. 387 DeanofStudents.IllinoisState.edu</td>
<td>SERVICES FOR STUDENTS Student Counseling Services (309) 438-3655 Student Services Bldg, Rm. 320 Counseling.IllinoisState.edu</td>
<td>IMMIGRATION International Studies &amp; Programs (309) 438-5276 102 Williams Hall InternationalStudies.IllinoisState.edu</td>
</tr>
<tr>
<td></td>
<td>Countering Domestic Violence (CDV)/Neville House Available 24 Hours (309) 827-7070 mccainc.org</td>
<td>Health Promotion and Wellness (309) 438-WELL (9355) McCormick Hall, Room 187 Wellness.IllinoisState.edu</td>
<td>SERVICES FOR EMPLOYEES ISU Employee Assistance Program (EAP) Magellan Behavioral Health Available 24 hours (866) 659-3848 HR.IllinoisState.edu/benefit s/EAP</td>
<td>LEGAL RESOURCES/ORDERS OF PROTECTION</td>
</tr>
<tr>
<td></td>
<td>ISU Employee Assistance Program (EAP) Magellan Behavioral Health Available 24 hours (866) 659-3848 HR.IllinoisState.edu/benefit s/EAP</td>
<td>Redbird Safe Walk (309) 438-WALK (9255) Available 24 hours/7 days a week Late Night Rides Parking.IllinoisState.edu/campus_busing</td>
<td>Faculty/Staff Care Team Security.IllinoisState.edu/prevention/fcare</td>
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<tr>
<td></td>
<td>Confidential Advisors</td>
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<td>Campus Students' Attorney Dean of Students Office (309) 438-2008 Student Services Bldg. Rm 387 DeanofStudents.IllinoisState.edu/services/legal/</td>
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<tr>
<td></td>
<td>9-1-1 (309) 454-9535 100 E. Phoenix, Normal</td>
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<td>Community Prairie State Legal Services (309) 827-5021 (800) 874-2536 pulegal.org</td>
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<tr>
<td><strong>UNIVERSITY STAFF</strong> Title IX Coordinator (309) 438-3383 TitleIX.IllinoisState.edu</td>
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<tr>
<td>Deputy Title IX Coordinator Kaleigh Birkelbaw (309) 438-3383</td>
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<tr>
<td>Report Electronically TitleIX.IllinoisState.edu/report/university_report</td>
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<tr>
<td>Report Anonymously TitleIX.IllinoisState.edu/report/anonymous_report</td>
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<tr>
<td>Confidential Advisors</td>
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<tr>
<td>Student Counseling Services Available 24/7. All reports are confidential to the extent permitted by law. (309) 438-3655 Counseling.IllinoisState.edu</td>
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<tr>
<td><strong>COMMUNITY REPORTING</strong> Normal Police Department 9-1-1 or (309) 454-9535 100 E. Phoenix, Normal</td>
<td>Confidential Advisors</td>
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<tr>
<td>Bloomington Police Department 9-1-1 or (309) 820-8888 305 S. East St., Bloomington</td>
<td>9-1-1 or (309) 454-9535 100 E. Phoenix, Normal</td>
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Complaint Policy and Procedures

University Policies

Anti-Harassment & Non-Discrimination Policy

In keeping with the University’s commitment to fostering a safe and inclusive campus community, the University has established the Anti-Harassment and Non-Discrimination Policy. Among the forms of prohibited harassment and discrimination are sexual harassment and gender-based harassment including sexual assault/misconduct, dating/domestic violence, and stalking. This policy is administered by the Office of Equal Opportunity and Access and OEOA – Title IX. The complete policy follows and can also be found at: http://policy.illinoisstate.edu/conduct/1-1-2.shtml

Code of Student Conduct

In partnership with OEOA – Title IX as the office tasked with investigating and determining outcomes for alleged violations of the Anti-Harassment and Non-Discrimination Policy, the Dean of Students Office is charged with issuing sanctions for violations pursuant to those investigative findings. For complete information on the student conduct process, including possible sanctions/interventions, and information on the appeals process visit: http://deanofstudents.illinoisstate.edu/conflict/.

Definitions: Code, State, Federal Definitions (Consent, Sexual Assault/Misconduct, Dating/Domestic Violence, or Stalking)

Federal law requires that students, employees and others receive training regarding applicable definitions for consent, sexual assault/misconduct, dating/domestic violence or stalking. The University Code, Illinois law, and federal law each use slightly different definitions for various legal purposes. A complete list of related Code of Student Conduct definitions, as well as Federal and State Criminal Code definitions, is included in this section.
University Procedures

Complaint Process Against a Student for Sexual Assault/Misconduct, Dating/Domestic Violence, Or Stalking

Cited from the Code of Student Conduct, Section E. Administrative Review and Investigation of Allegations of Violations of Section VI.D.

The following procedures will be followed when the University received information on an allegation of sexual assault/misconduct, dating/domestic violence, or stalking.

1. Reporting Options. Individuals have the option to report any violations of Section VI.D of the Code in a variety of ways including:
   a. To the Deputy Title IX Coordinator by calling OEOA – Title IX at (309) 438-5411
   b. To the Title IX Coordinator by calling OEOA at (309) 438-3383
   c. To Campus or Local law enforcement (see titleix.illinoisstate.edu/report/)
   d. Electronically (see https://ilstu-advocate.symplicity.com/public_report)
   e. Anonymously (see titleix.illinoisstate.edu/report/)
   f. Confidentially to a Confidential Advisor who will be required to keep the report confidential (see titleix.illinoisstate.edu/report/)

2. Student Support. When the University is made aware of a possible incident of sexual harassment, sexual misconduct/violence, sexual exploitation, dating violence, domestic violence, stalking, and/or retaliation, the University will provide information in writing regarding support services and reporting avenues to any individual who allegedly experienced such conduct and/or other involved parties. More information on interim protective measures can be found at: http://titleix.illinoisstate.edu/support/protective/

3. Review of Allegation. The allegation will be reviewed by the Title IX Coordinator or designated Deputy Title IX Coordinator to determine the next steps and assess whether any interim action is necessary. The Aggrieved Party will be offered the opportunity to participate in the review and investigation process. If the Aggrieved Party does not respond to the University’s request for participation, or requests that the complaint not be pursued, the University will review the request and all information available. The University will make a determination regarding the need to investigate further by balancing the Aggrieved Party’s interests and the University’s commitment to supporting an Aggrieved Party driven process, with the University’s equally strong commitment to ensuring a safe community. The University may proceed with an investigation without an Aggrieved Party’s involvement, although the University’s response may be severely limited.

4. Investigation of Allegation. The University’s investigation procedures will ensure that an allegation of Section VI.D is handled promptly and effectively in a manner that is procedurally fair to all parties. Both parties will (i) receive notice of the individual or individuals, trained in accordance with law, with authority to make a finding or impose a sanction in their proceeding before the individual or individuals initiate contact with either party and (ii) have the opportunity to request a substitution if the participation of an individual with authority to make a finding or impose a sanction poses a conflict of interest. Both parties will be given an opportunity to provide input and information during the investigation process. The Respondent will be provided notice of the charges under the Code of Student conduct prior to any meeting with a university investigator. After the investigation is concluded, the Investigator will submit a final report to SCCR that will detail if there is sufficient information to support a finding of violation of the Code of Student Conduct.

5. Case Management Conference. The University hearing officer/investigator will meet with both the Aggrieved Party and Respondent, pursuant to Section VIII of the Code of Student Conduct, to review the incident report and determine which University Regulation’s may have been violated, as well as any sanctions that would be imposed as a result of the behavior. If the outcome from the case management conference is satisfactory to the Respondent and/or the aggrieved party, a decision letter will be generated and the case resolved. If the Complainant/Aggrieved Party does not support the proposed outcome, the case will be referred to a formal hearing.
Administrative Hearing Procedures

In some cases, where the student involved are unable to reach a resolution in a case management conference with the investigator, a hearing will be conducted by the Investigator.

1. Parties to the hearing shall be provided five University business days’ notice of a formal hearing, except in cases involving an interim suspension, where parties will be provided three University business days’ notice.

2. Hearings will be closed to the public.

3. Admission to the hearing of persons other than the parties involved will be at the discretion of the hearing officer/investigator.

4. In hearings involving more than one responding student, the standard procedure will be to hear the case jointly, providing that other respondents have not previously accepted a finding through a case management conference. The administrative hearing officer/investigator may grant separate hearings at their discretion if the hearing officer finds sufficient cause to do so.

5. The primary parties (responding party, complainant, and/or aggrieved party) all have the right to have an advisor of their choosing present at the hearing. The advisor may not participate in the hearing process and may not actively direct the participation of any party.

6. The hearing officer/investigator will first hear information and witnesses presented on behalf of the complainant and/or aggrieved party. Once the complainant and/or aggrieved party information has been heard, the responding student will then be given the opportunity to provide information and witnesses. All people appearing at a hearing are subject to questioning, with the hearing officer/investigator receiving priority in asking questions. Any questions asked by the parties (respondent, complainant and/or aggrieved party) must be directed to the hearing officer/investigator who has discretion in determining if the question is relevant and appropriate. Unduly repetitive information and witnesses can be limited at the discretion of the hearing officer/investigator. Only witnesses who can speak to the substance of the allegations will be considered by a hearing officer/hearing officer.

7. All procedural questions are subject to the final decision of the hearing officer/investigator.

8. At the conclusion of the hearing, the hearing officer/investigator will deliberate to reach a decision for the alleged violations, on the basis of whether there is a preponderance of information that a student violated each cited University regulation. The hearing officer/investigator will prepare a finding of fact and then SCCR will impose sanctions for any violations found.

9. The hearing officer/investigator will provide both parties with written notification at the same time of the outcome of a hearing no later than five University business days after the hearing. This may be delayed if an administrative hearing officer/investigator needs additional time to review the information provided at the hearing. Notifications of any delay will be sent to a student by email. The hearing officer/investigator will also provide written notification of relevant findings and sanctions to any aggrieved party via email. All decision letters will outline the recipient’s process for appeal. Findings shall not be verbally provided at the time of the hearing.

10. There will be a single verbatim audio recording of the hearing. Deliberations will not be recorded. This recording will be maintained by SCCR as a part of the record only until the conclusion of any applicable appeals process. Access to the record will be provided for parties upon request in preparation for their appeal only. No transcripts will be created or provided, nor are any parties permitted to record and/or broadcast the proceeding(s.)

Sanctions as described in the Code of Student Conduct

When students and/or student organizations are found in violation of University regulations, sanctions shall be imposed. The purpose of sanctioning is to educate a student as to why their behavior is inappropriate, as well as to make the student aware of and sensitive to all the possible consequences of the behavior in question. Sanctions for
misconduct will be determined on a case by case basis, utilizing four main criteria: a) the nature of the offense; b) the precedent established at the University for similar conduct; c) the previous conduct record of the student; and, d) the student’s attitude and behavior throughout the conduct process.

Sanctions shall generally be comprised of two components: a) an “inactive sanction” or written sanction (Censure, Disciplinary Probation, Restrictive Disciplinary Probation, Disciplinary Suspension, or Disciplinary Dismissal), as well as; b) an “active sanction” or educational sanction, requiring the student to complete some form of assignment requiring the student’s active participation and reflection. The following sanctions may be imposed by a case manager, administrative hearing officer, University Hearing Panel, University Appeals Board, Assistant Vice President/Dean of Students or through a restorative conference upon any student found to have violated the Code:

A. Inactive Sanctions
Inactive sanctions include those sanctions that determine a student’s standing at the University. These sanctions include:

1. Censure. A censure is an official statement that the student or student organization has violated a University regulation, and serves as a formal reprimand. A censure also indicates that future violations will likely result in more serious level of sanctioning.

2. Disciplinary Probation. Disciplinary Probation is a serious encumbrance on the student or student organization’s good standing in the University community, and serves as a recognition that the student (or organization) is no longer in good disciplinary standing with the University. Disciplinary Probation will last at least one semester (eighteen academic calendar weeks) and any subsequent violations during the probationary period will be viewed as both a violation of University regulations and a violation of the probation. No more than three Disciplinary Probation sanctions may be imposed on a student prior to that student being removed from the University community, though the student may be removed prior to this condition. Student organizations are limited to three probationary sanctions in a four-year period prior to that student organization being removed from the University community, though the student organization may be removed prior to this condition. A student on disciplinary probation may not hold any elected or appointed office at the University and is ineligible for a sophomore housing exemption to move to a fraternity or sorority house. At the end of the disciplinary probation period, all lost privileges shall be restored.

3. Restrictive Disciplinary Probation. Restrictive Disciplinary Probation is a serious encumbrance on the student or student organization’s good standing in the University community, and indicates that a student or student organization is at a “near removal status” from the University. Any additional incidents in which the student or student organization is found in violation of the Code of Student Conduct would result in immediate removal from the University for a period of time and the possibility of additional sanctions. No more than one restrictive disciplinary probation sanction shall be imposed on a student prior to removal from the University community. Student organizations are limited to one restrictive disciplinary probation sanction in a three-year period. Restrictive disciplinary probations may not be extended as a result of separate incidents. A student on restrictive disciplinary probation may not hold elected office, is ineligible for a sophomore housing exemption to live in a fraternity or sorority house, and may not represent the University in any official capacity, including intercollegiate athletics, major extracurricular activities (including forensics, debate, plays and musicals) or student exchange programs. At the end of the restrictive disciplinary probation period, all lost privileges and eligibility shall be restored. Student organizations on restrictive disciplinary probation may not seek sophomore housing exemptions and may not host any events with alcohol.

4. Disciplinary Suspension. Disciplinary Suspension establishes a fixed period of time during which the student or student organization may not participate in any academic or other activities of the University. At the end of the suspension period, the student or student organization may apply for reinstatement and be readmitted only upon the approval of the Assistant Vice President/Dean of Students or designee.

5. Disciplinary Dismissal. Disciplinary Dismissal denies the student or student organization the right to participate in any academic or other activities of the University. This is a permanent exclusion from the University community. Students subject to disciplinary dismissal shall be restricted from University property and University-related events for a minimum of five calendar years.

6. Restrictions. A restriction takes away a privilege that the student may have, as well as restricting contact with people and/or access to property.
B. Active/Educational Sanctions
Case managers, administrative hearing officers, and the University Hearing Panel are strongly encouraged to impose “active” and educational sanctions that promote learning, understanding, and reflection. These sanctions may be developed as necessary and as deemed relevant to specific conduct and specific individuals. Among the previously established educational sanctions are:
  i. Alcohol Education Program
  ii. Attendance at Educational Programs
  iii. Conflict Management Training
  iv. Educational Service Hours
  v. Ethics Workshop
  vi. Reflective Exercises
  vii. Restitution

C. Conduct Fines and Fees
Fines are utilized as a deterrent to further student misconduct, and are most often employed in cases involving the use of alcohol and other drugs. Conduct fines are, however, also utilized for frequent offenders of University regulations. Conduct fine rates are approved by the Vice President for Student Affairs. Conduct fees are associated with costs for providing educational sanctions, and are set by the service provider.

D. More than one sanction may be imposed for any violation.

E. Case managers, administrative hearing officers, and the University Hearing Panel may impose other restrictions, such as restriction from class registration and other academic activities as is deemed necessary.

Appeal Procedures in the Process involving a Student being reported for Sexual Assault/Misconduct, Dating/Domestic Violence, Stalking, or Retaliation
Responding students and aggrieved parties may appeal outcomes of student conduct cases, except in cases where the appeal right has been waived as a result of a voluntary agreement. In cases of a voluntary agreement involving a disciplinary suspension or disciplinary dismissal, students maintain limited appeal rights. Only one appeal is collectively afforded to all parties involved in a student conduct case.

The following conditions apply to the appeals process:

1. Appeals are not re-hearings of student conduct cases, but only serve to review the conditions within which a case was resolved. Because this a not a new hearing of the case, the burden rests with the appealing party to establish that the original hearing and/or the decision reached are improper. Appeals officers and appeals boards shall give deference to the original decision unless it is established by a preponderance of information that the appellant was deprived of a fair process; they shall not supplant their judgment over the decision of the original hearing body without cause.

2. The criteria for filing an appeal are:
   A. Procedural Error – the appellant is contending that a substantive error was committed as a part of the student conduct process that deprived the appellant of a fair hearing of the case. This would include but not be limited to a substantiated bias, an arbitrary and capricious finding, a material deviation from established procedures, etc.
   B. New Information – the appellant is contending that there is new information that was unavailable to the appellant at the time of the original proceeding, and that this information would have substantially impacted the
outcome of the proceeding. The student must include the new information with the appeal. Note that this criterion may not be utilized by students who choose or fail to attend or participate in the original proceeding they are appealing.

C. Disproportionate Sanction – the appellant is contending that the sanction is not appropriate to the findings of the case.

D. Unsupported Conclusion – the appellant is contending that the decision reached by the hearing body is arbitrary and capricious, and is unsupported by substantial information.

3. The process for the review of appeals is as follows:

A. Students have ten calendar days to request an appeal any student conduct decision. The ten-day period begins on the date of delivery of the decision letter via email.

B. Appeals of decisions reached through case management conferences are reviewed by the Assistant Vice President/Dean of Students or designee except in cases involving Disciplinary Suspension and Disciplinary Dismissal. The Dean or designee shall review the information provided by the appellant, as well as all case information. In some cases, the Dean or designee may invite the appellant to provide additional information in person or by telephone. The Dean or designee will respond to all appeals within ten University business days of receipt. The Dean’s or designee’s decision is final, subject to no further route of appeal.

D. Appeals of cases involving allegations of Section VI. D shall be reviewed by the Assistant Vice President/Dean of Students’ Appeals Board. The Dean will review the request for appeal submitted by the appellant, as well as all case information, to ensure that the appeal meets the criteria for appeal. In some cases, the Dean may invite the appellant to provide additional information in person or by telephone. The Dean will respond to all requests for appeals within five University business days of receipt.

E. If the Chair of UAB or Assistant Vice President/Dean of Students’ Appeal Board denies the appeal hearing, the case is closed, subject to no further route of appeal.

F. If the Chair or Dean grants the appeal hearing, the hearing will be convened within ten University business days to review the case.

G. In cases involving an aggrieved party, both the responding party and the aggrieved party shall be given the opportunity to appeal at the same appeals hearing. Whether or not both the responding party and the aggrieved party appeal, both shall be provided the opportunity to attend a hearing.

I. Proceedings of all appeal hearings shall abide by the following protocol:

   i. All hearings are closed to the public.

   ii. The representative from SCCR offers a brief overview of the facts of the case to date.

   iii. The appellant offers a summary of their cause for appeal, providing any relevant information. Both the UAB (or AVP/Dean) and the representative from SCCR (generally the case manager or hearing officer) shall both have the opportunity to ask questions.

   iv. The representative from SCCR offers a response to the appellant’s case, providing any relevant information. Both the UAB (or AVP/Dean) and the appellant shall have the opportunity to ask questions.
v. Optional final statements can be made by both parties, beginning with the appellant.

vi. In the event that there is a responding party, an aggrieved party, and a representative of SCCR present, the appellant shall proceed first, the counter party second, and SCCR third. In cases where both the responding student and aggrieved party file appeals, the responding student shall proceed first, the aggrieved party second, and SCCR third.

vii. Upon conclusion of the hearing, deliberations will take place in closed session to reach a decision, by consensus. In UAB hearings, the Chair shall observe the proceedings and aid in the authoring of a decision, but shall not have participate in the deliberations.

viii. Appeal hearings shall result in one of the following outcomes:

1. Affirm the original finding and sanction.

2. Affirm the finding and modify the sanction. In cases where the accused student is the appealing party, the sanction may not be increased. In cases where the aggrieved party is the appellant, the sanction may be increased or reduced as deemed appropriate.

3. Remand the case for a new hearing or case management conference.

ix. Written findings shall be conveyed to all parties within five business days of the hearing. Findings shall not be verbally provided at the time of the hearing.

Dean of Students Appeals Board

The Assistant Vice President/ Dean of Students shall convene a Dean’s Appeal Board, which shall hear appeals of cases involving allegations of Section VI.D. The following rules apply to the Dean’s Appeal Board:

1. The members of the Assistant Vice President/ Dean of Students’ Appeal Board (Board) shall be faculty and staff members recruited and selected by the Assistant Vice President/Dean of Students. Members of the University Appeals Board are eligible to serve. Board members are subject to annual review and renewal at the discretion of the Assistant Vice President/Dean of Students.

2. The Assistant Vice President/Dean of Students will identify at least four faculty and staff members to serve on the Board. All members of the Board are required to complete training specific to the subject matter of the appeals over which the Board holds jurisdiction.

3. Three members of the Board shall serve on each appeal hearing. The Assistant Vice President/Dean of Students shall chair the hearing unless this role is designated to another Board member by the Assistant Vice President/Dean of Students. The Assistant Vice President/Dean of Students is a voting member of the Board.

4. All members of the Board may be removed from membership at the discretion of the Assistant Vice President/Dean of Students for any of the following reasons: failure to participate in training activities, failure to attend scheduled hearings, poor performance appraisals, termination or expiration of employment, violation of University regulations, failure to uphold confidentiality requirements, or other issues as specified by the Assistant Vice President/Dean of Students.
Student Aggrieved Party Rights and Responsibilities

Student aggrieved parties are entitled to the following rights in the student conduct process:

1. An aggrieved party has the right to be treated with respect and dignity by all representatives of the student conduct process.
2. An aggrieved party has the right upon request to the availability of information pertaining to interim measures and support assistance available to them.
3. An aggrieved party has the right to a hearing by an unbiased administrative hearing officer or University Hearing Panel trained in accordance with requirements of law.
4. An aggrieved party has the right to have an advisor present at all meetings or hearings in the student conduct process. The advisor’s role is non-participatory, limited only to advising the aggrieved party, and the advisor may not actively participate in the proceedings, nor serve as a witness.
5. A list of conduct consultants (students, faculty and staff who have volunteered and received basic training in the student conduct process) is provided by SCCR as an optional resource to offer assistance in the student conduct process.
6. An aggrieved party has the right to request to participate in the student conduct process via electronic means (email, telephone, video conference, etc.). Requests for this accommodation must be submitted to SCCR or OEOA – Title IX at least 48 hours prior to a scheduled proceeding. The aggrieved party is responsible for providing appropriate contact information to SCCR as a part of the request. Determinations regarding these requests will be made by the coordinator of the student conduct case and communicated to the aggrieved party in advance of any meeting or hearing.
7. An aggrieved party has the right to have any unrelated past behavior excluded from the student conduct process. The administrative hearing officer or UHP shall determine what constitutes unrelated behavior.
8. An aggrieved party has the right to deliver or submit a written impact statement to the case manager, administrative hearing officer/investigator or UHP that will be considered only in sanctioning, should there be a finding of violation against a responding student. The impact statement may be filed at any time in the student conduct process prior to the conclusion of a formal hearing.
9. An aggrieved party has the right to expect to be free from intimidation and harassment throughout the conduct process.
10. An aggrieved party has the right, upon request, to have reasonable steps taken by SCCR, OEOA – Title IX, or other University agencies to prevent any unnecessary or unwanted contact with the responding student(s).
11. An aggrieved party has the right to written notification of the outcome of a hearing as it pertains specifically to the complainant no later than five University business days after the hearing. This may be delayed if an administrative hearing officer/investigator or University Hearing Panel needs additional time to review the information provided at the hearing. Notifications of any delay will be sent to an aggrieved party by email.
12. An aggrieved party has the right to appeal any student conduct outcome under Section VIII.I and shall be informed of this right, as well as the process and timeframes for doing so. A student has the right to appeal voluntary resolutions from a SCCR or OEOA – Title IX case management conference (Section VIII.A) that involves disciplinary suspension or disciplinary dismissal as a sanction.
13. An aggrieved party has the right to know the outcome of any appropriate appeals process as it applies to the respondent.
14. An aggrieved party in cases of alleged violations of Section VI.D will not receive a disciplinary sanction by the University for a Code violation (such as underage drinking), that is revealed in the course of such a report, unless the University determines that the violation was egregious, including without limitation an action that places the health or safety of any other person at risk.

Student aggrieved parties are expected to adhere to the following responsibilities in the student conduct process:

1. An aggrieved party has the responsibility to take the student conduct process seriously, to act in good faith, and to treat everyone involved in the process with respect and dignity.
2. An aggrieved party has the responsibility to educate themselves on the Code and its expectations.
3. An aggrieved party giving testimony or evidence is expected to tell the full and complete truth throughout the student conduct process.
4. An aggrieved party has the responsibility to represent themselves at all meetings or hearings in the student conduct process. Aggrieved parties will not take direction from advisors during the course of a proceeding, nor will advisors be permitted to script aggrieved party responses and/or questions during a meeting or hearing.
5. An aggrieved party is responsible for ensuring that their advisors attend meetings and hearings, understanding that meetings and hearings will not be rescheduled to accommodate advisors.
6. An aggrieved party is responsible for regularly checking their University email account (ilstu) and is responsible for the contents of any notices sent to their account, whether or not the aggrieved party chooses to open them.
7. An aggrieved party in an administrative hearing or appearing before the University Hearing Panel has the responsibility to present only those witnesses that can speak to the substance of the allegations that have been made.
8. An aggrieved party has the responsibility to keep confidential all information pertaining to the student conduct process.

**Student Respondent Rights and Responsibilities**

Student respondents are entitled to the following rights in the student conduct process:

1. A student has the right to be treated with respect and dignity by all representatives of the student conduct process.
2. A student has the right upon request to information pertaining to availability of interim measures and support assistance available to the student.
3. A student has the right to a hearing by an unbiased administrative hearing officer/investigator or University Hearing Panel trained in accordance with requirements of law.
4. A student has the right to have an advisor present at all meetings or hearings in the student conduct process. The advisor’s role is non-participatory, limited only to advising the student, and the advisor may not actively participate in the proceedings, nor serve as a witness.
5. A list of conduct consultants (students, faculty and staff who have volunteered and received basic training in the student conduct process) is provided by SCCR as an optional resource to offer assistance in the student conduct process.
6. A student has the right to written notice of any student conduct charges under review prior to any meeting with a university investigator. This notice shall indicate the time and place of any student conduct meeting or hearing. Proper written notification shall be defined as delivery of email to a student’s University account (ilstu). When not enrolled, individuals shall be notified via their permanent mailing address provided to the University unless an alternative electronic or physical address is provided in writing.
7. A student has the right to receive a written summary of the incident stating the circumstances and allegations involved.
8. A student has the right not to present information against themselves.
9. A student has the right to hear and respond to all information presented against the student. This includes the right to questions all involved parties through an administrative hearing officer/investigator or the University Hearing Panel.
10. A student has the right to present information and/or witnesses on their behalf. Only witnesses able to speak to the substance of an allegation may be called. The number of witnesses who may be called may be subject to the discretion of the administrative hearing officer/investigator or the University Hearing Panel.
11. A student has the right to written notification of the outcome of a hearing no later than five University business days after the hearing. This may be delayed if an administrative hearing officer/investigator or University Hearing Panel needs additional time to review the information provided at the hearing. Notifications of any delay will be sent to a student by email.
12. A student has the right to request to participate in the student conduct process via electronic means (email, telephone, video conference, etc.). Requests for this accommodation must be submitted to SCCR or OEOA – Title IX at least 48 hours prior to a scheduled proceeding. The student is responsible for providing appropriate
contact information to SCCR or OEOEA – Title IX as a part of the request. Determinations regarding these requests will be made by the coordinator of the student conduct case and communicated to the student in advance of any meeting or hearing.

13. A student has the right to appeal any student conduct outcome under Section VIII.I and shall be informed of this right, as well as the process and timeframes for doing so. A student has the right to appeal voluntary resolutions from a SCCR or OEOEA – Title IX case management conference (Section VIII.A) that involves disciplinary suspension or disciplinary dismissal as a sanction.

**Student respondents are expected to adhere to the following responsibilities in the student conduct process:**

1. A student has the responsibility to take the student conduct process seriously, to act in good faith, and to treat everyone involved in the process with respect and dignity.
2. A student has the responsibility to educate themselves on the *Code* and its expectations.
3. A student giving testimony or evidence is expected to tell the full and complete truth throughout the student conduct process.
4. A student has the responsibility to represent themselves at all meetings or hearings in the student conduct process. Students will not take direction from advisors during the course of a proceeding, nor will advisors be permitted to script student responses and/or questions during a meeting or hearing.
5. A student is responsible for insuring that their advisors attend meetings and hearings, understanding that meetings and hearings may be rescheduled to accommodate advisors at the discretion of the Assistant Vice President/Dean of Students, OEOA – Title IX, or designee.
6. A student has the option to meet with the SCCR conduct consultant in advance of meetings or hearings if the student is choosing to take advantage of this service.
7. A student is responsible for regularly checking their University email account (ilstu) and is responsible for the contents of any notices sent to their account, whether or not the student chooses to open them. When not enrolled, the student has the responsibility to provide the University with an accurate permanent mailing address.
8. A student has the responsibility to participate in student conduct proceedings at the time they are originally convened. Students are not obligated to provide information against themselves in student conduct proceedings, but may not later utilize this as a basis for appeal on the grounds of new information.
9. A student has the responsibility to abide by all interim actions, if any are in place, and to abide by the conditions and sanctions of any final decision reached.
10. A student in an administrative hearing or appearing before the University Hearing Panel has the responsibility to present only those witnesses that can speak to the substance of the allegations made. Character witnesses may submit written statements for inclusion at the hearing, but may not be called as a witness.
11. A student has the responsibility to keep confidential all information pertaining to the student conduct process.

**OEOA Employee Complaint Procedures: Sexual Assault/Misconduct, Dating/Domestic Violence, Stalking**

**General Procedures & Rights for OEOA Cases**

Any student, faculty member, or employee who feels they have been the victim of harassment and/or discrimination on the basis of race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection, gender identity and expression, age, marital status, disability, genetic information, unfavorable military discharge, status as a veteran, or sex (including sexual harassment, sexual assault, domestic violence, dating violence, and stalking) may file a formal complaint with the Office of Equal Opportunity, and Access (OEOA).

Consistent with Illinois State University’s duty to provide an academic and work environment free from unlawful behavior, the University reserves the right to investigate any allegation it receives indicating a possible violation of the Anti-Harassment and Non-Discrimination Policy.
The Reporting Party always has the option to pursue a criminal complaint with the Illinois State University Police Department, or pursue both the OEOA and criminal complaint processes simultaneously.

In circumstances when the OEOA is provided with credible information that may violate other law or University policy or procedure, the OEOA will refer a reporting party to the appropriate campus resource for the review of their concerns.

1. Role of the Office of Equal Opportunity, and Access in Complaint Investigations

The OEOA is an administrative office charged by the President of Illinois State University to review complaints to determine whether violations of the Anti-Harassment and Non-Discrimination Policy have occurred or are occurring. In doing so, the OEOA collects and analyzes relevant information and evidence provided by the Complainant, the Respondent, and other sources as appropriate.

During the investigation process, the OEOA investigator remains impartial and is neither an advocate nor an adversary with respect to the Complainant, the Respondent, or other parties involved in the investigation.

2. Burden of Proof

When a complaint is filed, it is the Complainant's responsibility to articulate allegations of a violation of the Anti-Harassment and Non-Discrimination Policy by providing the OEOA with sufficient evidence, based on a preponderance of the evidence standard, to demonstrate:

- a) The Complainant qualifies as a member of one or more groups protected by the Anti-Harassment and Non-Discrimination Policy;

- b) The Complainant alleges treatment/actions in violation of the policy; and

- c) There exists a causal relationship between the protected status and the alleged treatment/actions.

When the OEOA conducts an investigation, it reviews the information collected using the preponderance of the evidence standard. "Preponderance of the evidence" means there is more credible information supporting the position of one party, in comparison to the other, so that the facts in question were more likely than not to have occurred.

3. Cooperation with an Investigation

It is expected that a Complainant will actively provide information to support his or her complaint in the time and manner deemed necessary and appropriate by the University to conduct the investigation. Illinois State University reserves the right to continue to investigate allegations of harassment and/or discrimination and take appropriate disciplinary action, even if the Complainant does not wish to pursue the complaint process. However, the University's response to the allegations may be limited based on inaction, non-participation, or failure to cooperate.

4. Investigation Time Frame

The OEOA will conduct a diligent and conscientious investigation into the Complainant's allegations based on the information and evidence the Complainant provides the OEOA to support their allegation. The OEOA has 60 business days from the date the Complainant filed the complaint with the OEOA to complete the investigation, make formal recommendations to the appropriate University officials, and issue written findings to the Complainant and Respondent.

The OEOA reserves the right to extend this time frame by a reasonable period according to the scope of the investigation, the availability of witnesses, and the cooperation of the parties. If additional time is necessary, both the complainant and respondent will be notified of the OEOA's need to extend the investigation beyond the 60 business day time limit.

5. Anti-Retaliation Protection
Retaliation or intimidation against one, who in good faith, brings a complaint alleging a violation of the Anti-Harassment and Non-Discrimination Policy, or who in good faith participates in the investigation of a complaint pursuant to this policy, is prohibited. Substantiated retaliation shall constitute a violation of this policy and result in disciplinary action. The University will not tolerate retaliation against students, employees, or faculty members who exercise their rights by filing a complaint with or participate in a protected investigation. Any action, or attempted action, directly or indirectly, against any person(s), who, in good faith, reports or discloses a violation of this policy, files a complaint, and/or otherwise participates in an investigation, proceeding, complaint, or hearing under this policy. Retaliation includes, but is not limited to harassment, discrimination, threats, or negative impact on employment and/or academic progress. Actions are considered retaliatory if they have a materially adverse effect on the working, academic, or living environment of a person; or if they hinder or prevent the person from effectively engaging in University activities and programs. Any person or group within the scope of this policy who engages in retaliation is subject to a separate charge of retaliation.

6. Confidentiality

While confidentiality cannot be guaranteed, all persons involved in a harassment and/or discrimination complaint are expected to treat all information as confidential unless disclosure of the information is compelled by law or University policy.

7. Right to a Representative

Any individual involved in a harassment and/or discrimination complaint has the right to bring a representative to meetings or interviews scheduled by the OEOA. Please note, however, that any party desiring to exercise this right must notify the OEOA prior to the meeting.

8. Seeking Assistance/Support Services

If you feel that you have been, or are being harassed, discriminated against, or have been the victim of sexual assault/misconduct, dating/domestic violence, or stalking the OEOA is the appropriate place to bring your concerns. Additionally, Illinois State University offers a variety of support services that can assist you in obtaining counseling, medical services, and assistance.

Specific Complaint Procedures for OEOA Cases

1. Filing a Complaint

Any student, faculty member, or employee who feels they have been the victim of harassment and/or discrimination on the basis of race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection, gender identity and expression, age, marital status, disability, genetic information, unfavorable military discharge, status as a veteran, or sex (including sexual harassment, sexual assault, domestic violence, dating violence, and stalking) may file a formal complaint with the Office of Equal Opportunity, and Access (OEOA). Illinois State University offers a variety of support services that can assist you in obtaining counseling, medical services, and assistance. Complaint form (PDF)

2. Review of Allegations/Resources

Upon receipt of a complaint, a representative of the OEOA will review the allegation to ensure the reported behavior meets the criteria of a possible Anti-Harassment and Non-Discrimination Policy violation. If the alleged behaviors are deemed not to meet the Anti-Harassment and Non-Discrimination criteria, the Complainant will be referred to the appropriate campus resource for review of their concerns.

3. Investigation
The OEOA investigator will meet with the Complainant, the Respondent, and any witnesses identified by either party separately to discuss the complaint and gather information related to the allegations. At the close of each meeting, the Complainant, the Respondent, and each witness will be informed of the University’s Anti-Retaliation policy.

4. Administrative Report of Investigation

At the close of the investigation, the OEOA will determine whether or not sufficient evidence, based on a preponderance of the evidence standard, was found to support a finding of a violation of the Anti-Harassment and Non-Discrimination Policy. The OEOA will issue an administrative report of investigation to both the Complainant and Respondent.

5. Right of Appeal

Either or both the Complainant and/or Respondent may file a letter of appeal with the President of Illinois State University. Appeal letters to the President must be made in writing and within 10 business days from the date of the OEOA administrative report of investigation.

Upon receipt of the appeal, the President will review the OEOA investigation determinations and the information provided in the letter of appeal. The President’s decision regarding the appeal will be issued, in writing, to the Complainant, Respondent, and the OEOA no more than 60 business days from receipt of the appeal letter. The President’s written decision on the appeal will constitute the final step in the University’s administrative process.

6. Sanctions

Should the OEOA conclude that the Respondent’s behavior violated the Anti-Harassment and Non-Discrimination Policy; the OEOA will notify Human Resources and/or the relevant university officials who may impose disciplinary action up to and including termination of employment.
Frequently Asked Questions

Whether you are reporting an incident or you are responding to an allegation, you likely have many questions. Many of those questions will be answered when each party meets with the SA-TIX Investigator. However, you can find many answers in the following Frequently Asked Questions Documents.

General Frequently Asked Questions for Students

Who can I contact with questions or for more information?

**OEOA- Title IX**
Hovey Hall, Room 310
Campus Box 1280
Normal, IL 61790-1280
(309) 438-5411
www.TitleIX.IllinoisState.edu

**Office of Student Conduct and Conflict Resolution**
120 Student Services Building
Normal, IL 61790-2440
(309) 438-8621
StudentConductAndConflictResolution@ilstu.edu
http://deanofstudents.illinoisstate.edu/conflict/

What should I do if I am an individual with a disability and I need an accommodation to participate in the complaint and/or investigation process?

If you need an accommodation to fully participate in the complaint and/or investigation process, notify OEOA - Title IX at (309) 438-5411.

How does Illinois State University learn about incidents?

Local police jurisdictions, Illinois State University Police, and University required reporting personnel are required to inform the Office of Student Conduct and Conflict Resolution and OEOA - Title IX of reports or reported incidents involving Illinois State University students where sexual assault/misconduct, dating/domestic violence and/or stalking are indicated.

Why is Illinois State University involved in this matter?

Illinois State University is committed to both supporting your well-being and safety and acting to ensure the safety of our campus community. For that reason, Illinois State University follows its review and investigation procedures when it receives information or reports regarding incidents that may involve sexual assault/misconduct, dating/domestic violence, and/or stalking. These procedures are available at www.TitleIX.IllinoisState.edu.

Who will information be shared with about this incident?

The University is required to complete certain publicly available reports and disclosures, including Clery Act reporting and disclosures; however, such reports are prepared without the inclusion of personally identifying information about you.

All information is maintained in a secure manner and information is only shared with people who are involved in administering the university’s response. The University will also maintain as confidential any assistance or protective/interim measures provided to you to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the assistance or protective/interim measures.

What if I am retaliated against for participating?

Illinois State University Code of Student Conduct prohibits retaliation against individuals who provide information to the University, bring forth a complaint, or who are asked to cooperate in an investigation. Any allegation of retaliation initiated by someone participating in an investigation will be deemed a separate and distinct violation of the Illinois State University Code of Student Conduct and will be investigated independently. Additionally, you may contact OEOA - Title IX or the Office of Student Conduct and Conflict Resolution at any time to request that a University Contact Restriction be issued related to this report.
As part of this policy, Illinois State University, its officers, employees, or agents, may not retaliate, intimidate, threaten, coerce, or otherwise discriminate against any individual for exercising their rights or responsibilities.

If you are experiencing retaliation, please contact our office at (309) 438-5411 immediately so that we may address it promptly.

**What should I avoid?**

- Do not engage in retaliatory behavior (e.g. intimidation, threats, harassment, etc.) directed toward anyone who you believe may be involved with or cooperating in the investigation
- Limit discussions about the investigation or allegations with others in the campus community other than staff from the OEOA-Title IX, Student Conduct and Conflict Resolution, or confidential support services, as it could be perceived by others as retaliation.

**Student Aggrieved Party Frequently Asked Questions**

**Who should I contact to request assistance with University support services?**

OEOA - Title IX (309) 438-5411

**Is the meeting I am being asked to attend mandatory?**

No, this meeting is not mandatory, but is highly encouraged. The purpose of the meeting is to provide you with information about support resources available to you both on and off campus and to share information with you about the University processes that are available to address this incident. Additionally, this meeting is your opportunity to provide input for the review and investigative process. During this meeting, you have the choice to decide your desired level of participation.

**Can I bring a support person with me?**

Yes, you may bring a support person, including but not limited to, a Counselor, friend, or parent, to all meetings. We ask that if you choose to bring a support person with you that you notify us in advance by calling (309) 438-5411 so we may make appropriate meeting arrangements.

**Am I in trouble with the University?**

No. Our priority is your well-being, safety, and the safety of our campus. Thus, our focus is on gathering information about the report we received and providing you with information about your rights and available support resources. An individual who reports sexual assault or sexual misconduct will not be subject to the disciplinary action by the University for his/her own personal consumption of alcohol or drugs at or near the time of the incident, provided that any such violations did not and do not place the health or safety of any other person at risk.

**Am I required to provide information?**

No, you are not required to provide information. Your participation with the University investigation, hearing, or other proceedings associated with this report is completely voluntary. There are a variety of ways in which you can participate in the University processes and those will be reviewed during the meeting we have requested. You are welcome and encouraged to participate in the University processes to your desired level of comfort or you may decline to participate.

The University may still choose to move forward with an investigation even if you are not interested in providing information or being involved, however, without your involvement, the University’s response may be limited.

**What happens if I decline to provide information or cooperate in an investigation?**
If you decline to participate in the University processes or you do not respond to OEOA- Title IX’s request to meet, Illinois State University will review the information we have received and determine if the University will move forward in investigating the matter further independently of your involvement. You will receive a letter from OEOA - Title IX indicating whether the University intends to proceed with an investigation or close the case. If the University chooses to investigate independently, the University will take all reasonable steps to investigate; however, the University’s investigation and ability to respond to this incident may be limited without your participation.

**What if I change my mind and want more information about the University processes or wish to participate?**

You may contact OEOA - Title IX at (309) 438-5411 at any time to request more information about the University processes. Additionally, you may opt to participate in the University processes at any point; however, your ability to impact those processes may be limited based upon the point at which you choose to participate.

**What if I change my mind and wish to withdraw my participation?**

You are welcome to participate in the University processes to your desired level of comfort.

**Can I request confidentiality or ask the University not to investigate further?**

Yes. The University will review your request by considering the information we have received, your interests, and the University’s commitment to a process that is driven by you, the reporting student, while balancing the University’s equally strong commitment to ensuring a safe community consistent with applicable laws and regulations that may require the university to move forward. You will be notified of the University’s determination by email and if the University does not proceed in investigating at this time, you still reserve the right to request that the university investigate further at any time.

**Do I have the right to file a criminal complaint as well?**

Yes. Illinois State University’s response to this report is independent of any criminal processes. You also have a right to file a criminal complaint with the appropriate law enforcement authorities. You can contact the Illinois State University Police at (309) 438-8631, the Normal Police Department at (309) 888-5030, or the Bloomington Police Department at (309) 434-2889.

You also have the right to request assistance in notifying law enforcement authorities and the right to request an order of protection, no contact order, restraining order, or other similar lawful orders issued by a criminal, civil, or tribal court. Sexual Assault Prevention and Survivor Services (309-438-7948) and YWCA’s Stepping Stones Program (309-662-0461) both offer advocates who can accompany you through the process of filing a criminal complaint and/or requesting an order of protection, no contactor order, restraining order, or other similar lawful order.

**What if I don’t want to file a criminal complaint or involve law enforcement?**

You are not required to speak to law enforcement or to file a criminal complaint. You may be contacted by law enforcement authorities in response to this incident. If you are contacted by law enforcement authorities, it is not required, but is highly recommended that you speak to them so you can communicate your desired outcome, even if that is to request no involvement from law enforcement.

**Student Respondent Frequently Asked Questions**

**Is the meeting I am being asked to attend mandatory?**

Yes, this meeting is required so that we may review your rights and provide you with information regarding how the University will proceed in responding to this matter.

**What happens if I do not attend the meeting?**
If you do not respond to our request to meet, you may be charged under the Code of Student Conduct with failure to comply. You can access the Code of Student Conduct at http://deanofstudents.illinoisstate.edu/conflict/. It is your choice whether or not you share information about the incident at the meeting, but if you choose not to provide any information the University may proceed without your perspective.

What should I do now?

• Stop any behavior directed towards individuals that could be interpreted as being discriminatory or harassing.
• Cooperate with the OEOA -Title IX office by attending scheduled appointments and providing relevant evidence.
• Comply with any contact or trespass restrictions issued by OEOA or Student Conduct and Conflict Resolution, University Housing, and/or any Orders of Protection issued.

What should I avoid?

• Do not engage in retaliatory behavior (e.g. intimidation, threats, harassment, etc.) directed toward anyone who you believe may be involved with or cooperating in the investigation.
• Do not discuss the investigation or allegations with anyone within the campus community other than staff from Student Affairs Title IX, Student Conduct and Conflict Resolution, or confidential support services, such as Student Counseling Services.

Prevention and Training Policies

The University is committed to:

1. Providing educational programs which promote awareness of anti-harassment and non-discrimination, sexual assault, dating/domestic violence, and/or stalking and target prevention of such acts.
2. Informing students and employees of available services both within the University and surrounding community and facilitating their decision-making in regards to recovery needs.
3. Encouraging and assisting in the reporting of discrimination, harassment, sexual assault, dating/domestic violence, and/or stalking to the appropriate law enforcement authority and filing a complaint with the Office of Equal Opportunity and Access (OEOA) for employee complaints or OEOA - Title IX for student complaints.
4. Timely investigations of allegations of policy violations and misconduct including violations of the Code of Student Conduct and/or the Equal Opportunity / Anti-Harassment and Non-Discrimination Policy.
5. Reviewing, upon request, available options for interim actions designed to protect students (e.g. no contact order, modifying academic and/or living environments and implementing modifications if such modifications are reasonably available)
6. Ensuring that individuals conducting investigations or making any decisions regarding violations of this policy shall receive annual training on related issues including but not limited to sexual harassment, domestic violence, dating violence, sexual assault, and stalking.
7. Annual training for employees regarding mandated reporting, crime reporting, and complaint procedures. For more information, please go to the website at https://security.illinoisstate.edu/report/crime_reporting/training.php.
8. Annual training and education for students regarding anti-harassment and non-discrimination, sexual assault, dating/domestic violence, and/or stalking and the relevant policies, procedure, support and resources. For more information, please go to the website at http://titleix.illinoisstate.edu/

Prevention and training activities for students are coordinated by Sexual Assault Prevention and Survivor Services, and Health Promotion and Wellness. Prevention and training efforts will target all genders and include:
a. Annual training regarding mandated reporting, crime reporting, and complaint procedures;
b. Ongoing education and prevention and awareness campaigns;
c. Current activities and resources can be accessed on the following websites:

- Student Sexual Harassment Presentation by OEOA

**Related Policies, Procedures and Resources**

Complaint procedures for alleged violations can be found at: [http://policy.illinoisstate.edu/conduct/1-1-2.shtml](http://policy.illinoisstate.edu/conduct/1-1-2.shtml)

Police policies regarding reporting can be found at: [http://policy.illinoisstate.edu/health-safety/5-2-1.shtml](http://policy.illinoisstate.edu/health-safety/5-2-1.shtml)

Campus Security and Safety Information can be found at: [https://security.illinoisstate.edu/](https://security.illinoisstate.edu/)

Information and resources about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available to survivors both on-campus and in the community can be found at the [http://security.illinoisstate.edu/](http://security.illinoisstate.edu/).

**Bystander “Risk Reduction” Strategies**

**Steps You Can Take to Prevent Sexual Harassment and Sexual Assault**

- Everyone has a role to play in prevention. There are many different ways that you can step in or make a difference if you see someone at risk.
- The key to keeping others safe is learning how to intervene in a way that fits the situation and your comfort level. Having this knowledge on hand can give you the confidence to step in when something isn't right. Speaking up can make all the difference, but it should never put your own safety at risk.

**Your Role in Preventing Sexual Assault**

- The only person responsible for committing sexual assault is a perpetrator, but all of us have the ability to look out for each other’s safety. Whether it’s giving someone a safe ride home from a party or directly confronting a person who is engaging in threatening behavior, anyone can help prevent sexual violence.

**What is a bystander?**

- A bystander is a person who is present when an event takes place but isn’t directly involved. Bystanders might be present when sexual assault or abuse occurs—or they could witness the circumstances that lead up to these crimes.
- On average there are over 293,000 victims (age 12 or older) of rape and sexual assault each year in the U.S. The majority of these crimes are committed by someone the victim knows. Given these circumstances, it’s important to recognize the role bystanders can play in preventing crimes like sexual assault.

**What can I do to prevent sexual assault?**

- You may have heard the term “bystander intervention” to describe a situation where someone who isn’t directly involved steps in to change the outcome. Stepping in may give the person you’re concerned about a chance to get to a safe place or leave the situation. You don’t have to be a hero or even stand out from the crowd to make a big difference in someone’s life. Take steps to protect someone who may be at risk in a way that fits your comfort level.
• Whether you’re taking home a friend who has had too much to drink, explaining that a rape joke isn’t funny, or getting security involved when someone is behaving aggressively, choosing to step in can impact the way those around you think about and respond to sexual violence.

**Why don’t people help more often?**

• It’s not always easy to step in, even if you know it’s the right thing to do. Some common reasons bystanders remain on the sidelines include:
  - “I don’t know what to do or what to say.”
  - “I don’t want to cause a scene.”
  - “It’s not my business.”
  - “I don’t want my friend to be mad at me.”
  - “I’m sure someone else will step in.”
• It’s okay to have these thoughts, but it’s important to realize that your actions can have a big impact. In many situations, bystanders have the opportunity to prevent crimes like sexual assault from happening in the first place.

**Your actions matter.**

• Whether or not you were able to change the outcome, by stepping in you are helping to change the way people think about their role in preventing sexual assault/violence. If you suspect that someone you know has been sexually assaulted, there are steps you can take to support that person.

**Here are a few ways to Speak Up [C.A.R.E]:**

1. Create a distraction
2. Ask directly
3. Refer to an authority
4. Enlist others

1. **Create a distraction** -- Do what you can to interrupt the situation. A distraction can give the person at risk a chance to get to a safe place.
   • Cut off the conversation with a diversion like, "Let's get pizza, I'm starving," or "This party is lame. Let's try somewhere else."
   • Bring out fresh food or drinks and offer them to everyone at the party, including the people you are concerned about.
   • Start an activity that draws other people in, like a game, a debate, or a dance party.

2. **Ask directly.**
   • Talk directly to the person who might be in trouble.
   • Ask questions like, "Who did you come here with?", "Would you like me to stay with you?" or “Do you need help?”

3. **Refer to an authority.**
   Sometimes the safest way to intervene is to refer to a neutral party with the authority to change the situation, like an RA or the management staff of your local hangout.
   • Talk to a security guard, bartender, or another employee about your concerns. It's in their best interest to ensure that their patrons are safe, and they will usually be willing to step in.
   • Don’t hesitate to call 911 if you are concerned for someone else’s safety.

4. **Enlist others.**
   It can be intimidating to approach a situation alone. Enlist another person to support you.
   • Ask someone to come with you to approach the person at risk. When it comes to expressing concern, sometimes there is power in numbers.
• Ask someone to intervene in your place. For example, you could ask someone who knows the person at risk to escort them to the bathroom.
• Enlist the friend of the person you’re concerned about, "Your friend looks like they’ve had a lot to drink. Can you check on them?"
Source: Rape Abuse & Incest National Network (RAINN)

**Sexual Misconduct/Violence “Risk Reduction” Strategies**

**Sexual Misconduct/Violence:**
• Sexual Misconduct/Violence is any act that is sexual in nature and which is committed without the full and informed consent of all persons involved. Examples of such behaviors include, but are not limited to: any penetration of the mouth, vagina, or anus with any body part of other object; contact with a person’s breasts, buttocks, groin, or genitals; touching another person with one’s own breasts, buttocks, groin, or genitals; any other intentional bodily contact of a sexual nature, or; exposing one’s intimate body parts to another person or persons. Source: Illinois State University Code of Student Conduct, VI.D.2.
• Risk reduction tips can often take a victim-blaming tone, even unintentionally. With no intention to victim-blame, and with recognition that only those who commit sexual violence are responsible for those actions, these suggestions may nevertheless provide you with options for increasing safety in areas over which you have some control.

**Warning Signs: Red Flags**
• Watch out for people that:
  o Do not listen to you, ignore what you say, talk over you or pretend not to hear you. Such individuals may have little respect for others and would be more likely to hear "no" as meaning "convince me."
  o Ignore your personal space boundaries, such as standing or walking too close or touching you without permission.
  o Push you to drink beyond your tolerance level or wait to make a sexual advance until you are extremely intoxicated. Alcohol is the #1 drug used to perpetrate sexual violence.
  o Express anger or aggression frequently. Hostile feelings can easily be translated into hostile acts.
  o Uses hostile or possessive language about others, such as “bitch”, “whore”, or “stupid” or other derogatory language. They may refer to their partner as their possession. This shows that the individual may not see others as human-beings, but as objects that they own and can do with as they wish.
  o Do what they want regardless of what you want. A person may do this in little ways—for example, by making all the decisions about what you both will do.
  o Decide where to go without asking your opinion; later they may be likely to make the decision about whether you are ready to have sex with them.
  o Try to make you feel guilty, or accuse you of being "uptight" if you resist their sexual overtures.
  o Act excessively jealous or possessive.
  o Prevent you from seeing or talking to friends or family members, by keeping you isolated and separated from your support network.
  o Have stereotypical or unrealistic ideas about gender roles. Such perpetrators are not likely to take objections to sex seriously.
  o Drink heavily. A "mean drunk" can often get sexually aggressive, angry, or violent if they are rejected.
    ▪ Adapted from: Friends Raping Friends, Could it Happen to You? The Project on the Status and Education of Women, Association of American Colleges, 1997

**How to Respond if Someone Is Pressuring You**
• Perpetrators of sexual violence often use tactics, such as guilt or intimidation, to pressure a person into something they do not want to do. It can be upsetting, frightening, or uncomfortable if you find yourself in this situation. Remember that it’s not your fault that the other person is acting this way—they are responsible for their own actions. The following tips may help you exit the situation safely.
  o Remind yourself this isn’t your fault. You did not do anything wrong. It is the person who is pressuring you who is responsible.
Trust your gut. Don’t feel obligated to do anything you don’t want to do. It doesn’t matter why you don’t want to do something. Simply not being interested is reason enough. Do only what feels right to you and what you are comfortable with.

Have a code word. Develop a code with friends or family that means “I’m uncomfortable” or “I need help.” It could be a series of numbers you can text, like “311.” It might be a phrase you say out loud such as, “I wish we took more vacations.” This way you can communicate your concern and get help without alerting the person who is pressuring you.

It’s okay to lie. If you are concerned about angering or upsetting this person, you can lie or make an excuse to create an exit. It may feel wrong to lie, but you are never obligated to remain in a situation that makes you feel uncomfortable, scared, or threatened. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, and having to be somewhere else by a certain time. Even excusing yourself to use the bathroom can create an opportunity to get away or to get help. Whatever you need to say to stay safe is okay—even if it may seem embarrassing at the time.

Think of an escape route. If you had to leave quickly, how would you do it? Locate the windows, doors, and any others means of exiting the situation. Are there people around who might be able to help you? How can you get their attention? Where can you go when you leave?

If you have to find a way out of a situation where someone is pressuring you, or if something happens that you didn’t consent to, it is not your fault. Take care of yourself, and know you’re not alone.

Source: Rape Abuse & Incest National Network (RAINN)

Dating/Domestic Violence “Risk Reduction” Strategies

What is Dating Violence?

- Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim, and the existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of the relationship, and the frequency of the interaction between the persons involved in the relationship.

Source: Illinois State University Code of Student Conduct, VI.D.4

What is Domestic Violence?

- Domestic violence is violence committed by:

  a) a current or former spouse or intimate partner of the alleged victim;
  b) a person with whom the alleged victim shares a child in common;
  c) a person who is cohabitating with, or has cohabitated with, the alleged victim as a spouse or intimate partner;
  d) a person similarly situated to a spouse of the alleged victim under the domestic or family violence laws of the State of Illinois; or
  e) any other person against an adult or youth alleged victim who is protected from that person’s acts under the domestic or family violence laws of the State of Illinois.


- Dating/Domestic violence can happen to anyone regardless of race, sexual orientation, social economics, education, age, religion, etc. Dating/Domestic violence can also affect family, friends, co-workers and members in the community, in addition to the victim and abuser. Domestic violence can occur regardless of the relationship status, including individuals who are dating, co-habitating, or married.

- It’s not always easy to tell at the beginning of a relationship if it will become abusive.
- In fact, many abusive partners may seem absolutely perfect in the early stages of a relationship. Possessive and controlling behaviors don’t always appear overnight, but rather emerge and intensify as the relationship grows.
Domestic violence doesn’t look the same in every relationship because every relationship is different. But one thing most abusive relationships have in common is that the abusive partner does many different kinds of things to have more power and control over their partners.

- **Resource: Sources:**
  - National Domestic Violence Hotline - [http://www.thehotline.org/is-this-abuse/abuse-defined/#tab-id-6](http://www.thehotline.org/is-this-abuse/abuse-defined/#tab-id-6)
  - National Center for Victims of Crime
  - WomensLaw.org

**General Pattern of Behavior:**
- Tension Building: Relationship begins to get strained or tense between partners.
- Explosion: Outburst that includes verbal, emotional, or physical abuse.
- Honeymoon: Apologies where the abuser tries to re-connect with his/her partner by shifting the blame onto someone or something else.

**Safety planning when leaving the person hurting you:**
- **Make an escape bag.** Pack a bag that includes all important papers and documents, such as your birth certificate, license, passport, social security card, bills, prescription drugs, and medical records. Include cash, keys, and credit cards. Hide the bag well. If it’s discovered, call it a “hurricane bag” or “fire bag.” If you are escaping with children, include their identifying information as well.
- **Prepare your support network.** Keep your support network in the loop. Let them know how to respond if the perpetrator contacts them.
- **Plan a destination.** If you’re not going to stay with someone you know, locate the nearest domestic violence shelter or homeless shelter.
- **Plan a route.** Then plan a backup route. If you are driving, have a tank of gas filled at all times. If you rely on public transportation, know the routes departure times. Many public transportation systems have mobile apps that update their schedules and arrival times.

**Stalking “Risk Reduction” Strategies**

**Stalking:**
- Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to (i) fear for the persons’ safety or the safety of others; or (ii) suffer substantial emotional distress. For the purposes of this definition (i) course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property; (ii) substantial emotions distress means significant mental suffering or anguish that may, but may not necessarily, require medical or other professional treatment or counseling.
- Stalking can include:
  - Follow you and show up wherever you are.
  - Send unwanted gifts, letters, cards, or e-mails.
  - Damage your home, car, or other property.
  - Monitor your phone calls or computer use.
  - Use technology, like hidden cameras or global positioning systems (GPS), to track where you go.
  - Drive by or hang out at your home, school, or work.
  - Threaten to hurt you, your family, friends, or pets.
  - Find out about you by using public records or online search services, hiring investigators, going through your garbage, or contacting friends, family, neighbors, or co-workers.
  - Posting information or spreading rumors about you on the Internet, in a public place, or by word of mouth.
Other actions that control, track, or frighten you.

Resource: National Center for Victims of Crime: Stalking Resource Center

Underlying Motives

- One widely-accepted typology of stalkers is based on the stalker’s underlying motives. These types of stalkers are essentially general classifications. Therefore, individual stalkers may not exactly fit in one single category, but instead may exhibit characteristics associated with more than one category. The categories are as follows:
  - **Simple Obsessional**: This is the most common type of stalker. The stalker is usually a male and the focus of the stalking is an ex-wife, ex-lover or former boss. In intimate relationships, the stalking frequently starts before the break-up. The stalking can sometimes result from the stalker feeling that he or she has been mistreated by the victim.
  - **Love Obsessional**: In this type of stalking, the stalker is a stranger or a casual acquaintance to the victim. Nonetheless, the stalker becomes obsessed and begins a pattern of behavior as a means of making the victim aware of his or her existence. High profile examples of this type of stalking include when celebrities or public figures become the target. However, this type of stalking can be focused on an "average" citizen as well.
  - **Erotomania**: In this type of stalking, the stalker incorrectly believes that the victim is in love with him or her, and that, but for some external barrier or interference, the two of them would be together. Given that perceived "love" between the stalker and the victim, the stalker can also pose a risk to those persons close to the victim since they may be viewed as "being in the way."
  - **False Victimization Syndrome**: This involves an individual who either consciously or subconsciously seeks to play the role of the "victim." As such, the individual may invent a detailed tale in which he or she claims to be a stalking victim. In reality, however, the would-be victim is sometimes the actual stalker and the alleged stalker is actually the real victim. This is an extremely rare form of stalking.

Relationship to Victim

- Another method used to classify stalkers defines them according to their relationship to the victim. This typology divides stalkers into two basic categories:
  - **Intimate**: In this type of stalking, the stalker and victim had a former relationship with each other. Often times, the stalker seeks to reestablish a relationship with the victim which has either ended or which the victim has tried to end. It is likely that there is a history of abuse, including domestic violence, by the stalker.
  - **Nonintimate**: Here, the stalker and victim have absolutely no interpersonal relationship with each other. Rather, the stalker may select and focus on the victim following a brief encounter with each other, or merely after observing the victim. The victim is often at a loss to readily identify the stalker once he or she becomes aware of the conduct. Nonintimate stalking is further divided into the two following categories:
    - **Organized**: The "relationship" between the stalker and victim is characterized by one-way, anonymous communications from the stalker to victim. The stalker is methodical and calculating such that the victim usually does not know the identity of the stalking.
    - **Delusional**: The "relationship" between the stalker and victim is based exclusively on the stalker’s psychological fixation on the victim. The stalker’s delusion is falsely believing that he or she in fact has a relationship or some other connection with the victim.

Resources:


The Use of Technology to Stalk:

- Stalkers often use technology to assist them in stalking their victims. This section provides information about how different technologies can be used to stalk, measures victims can take to keep safe, and additional information and resources.
  - **Computers and the Internet**
- **Computer Monitoring Software**: Stalkers are increasingly using computer monitoring software, or “spyware,” to track their victims’ computer activity, including all emails or instant messages, websites visited, programs launched, and keystrokes typed (which gives abusers access to passwords). Spyware can be installed on a computer either directly or remotely, through an attachment in an email or instant message. All of this occurs without notification to victims or victims’ awareness.

- **Keystroke Logging Software**: stalkers can use hardware devices called “keystroke loggers” which are inserted between keyboard cables and the backs of computers. These tiny devices contain small hard drives that record every key typed, including all passwords, personal identification numbers, and website and email addresses.

- **Email**: Anonymous email services are marketed for users to “confess your love to someone,” “contact someone who has blocked your email address,” and “email people without leaving a trace.” These services appear on websites, often advertised as “revenge” sites, and allow perpetrators to harass victims and to anonymously publicize personal information (accurate or not) about them, ultimately making it more difficult, although not impossible, to identify the perpetrators and hold them accountable for their actions.

  - **Telephone Technology**
    - **Cell Phones**: Stalkers can use cell phone monitoring software, such as Mobile Spy, to track individuals’ cell phone activity and to identify their locations through the cell phone’s GPS. Some software even offers the ability to control monitored phones, allowing stalkers to block certain numbers on their victims’ phones or turn off the phone completely.

    - **Text Messaging**: Various websites allow perpetrators to falsify their phone numbers when they send multiple harassing and/or threatening text messages. Many cell phone providers also allow text messages to be sent over the Internet via a website where senders’ numbers can be faked. In addition, some stalkers send text messages using free web-based email services that allow them to create multiple email addresses. This enables them to send texts from accounts that victims don’t recognize.

    - **Voice Messages**: Stalkers may use several methods to make repeated and harassing telephone calls to victims while on probation or parole. Purchasing prepaid phone cards or “pay-as-you-go” cell phones with cash makes it easier for them to call their victims without identifying themselves through caller ID or another method.

    - **Caller ID**: Various services exist that allow stalkers to “spoof” the phone numbers that are displayed on caller ID.
      - One example, SpoofCard, gives callers the ability to fake the numbers from which they are calling, allowing them to enter any number they want to be displayed on the caller ID. SpoofCard even gives callers the option to record their calls and fake their voices, for example, changing a man’s voice to sound like a woman’s and vice versa.

      - **VoIP (Voice over Internet Protocol)** phone systems, which include Vonage and other digital phone services, can be manipulated to allow stalkers to call their victims without displaying their caller ID. Using three-way calling, a stalker can call a friend, put the friend on hold, and then call the victim, who will see the friend’s number on the caller ID and not the stalker’s.

      - A subscription service called TrapCall makes it easy for perpetrators to unmask blocked calls and expose the callers’ blocked numbers, and sometimes their names and addresses. Subscribers push a button on their phones when 86 Perspectives they receive a call from a blocked number, and TrapCall unblocks the number within seconds, without any notice to the caller.

  - **Global Positioning Devices (GPS)**
    - **GPS devices** are now cheaper, smaller, and more accessible than ever. Many GPS packages that can be installed on vehicles come with companion software that abusers can use on their own computers to track every movement of their victims’ cars.
- **Geofencing**, part of many of these packages, allows users to assign a physical parameter around a town or city, designating where a person’s vehicle can and cannot go. If a vehicle goes beyond this parameter or to a location designated “off limits,” the service will notify the user via email or text message.

- **Hidden Cameras**: Small, wireless, high-resolution cameras can be hidden or purchased already installed in a wide array of items, including smoke detectors, lamps, clocks, and teddy bears. Many cameras can be activated remotely, providing offenders with real-time surveillance of their victims.

- **Resources**:

**What can you do if you or a friend are being stalked?**

- **Tell Someone.** Let friends, family, campus authorities, employers, and the police know about your situation.
- **Keep a record.** Document each incident to demonstrate that it fits into a pattern of behaviors for safety planning, police reports, and to obtain a protective order.
- **Set clear boundaries.** What you tell a stalker not to contact you, be short and firm, leaving no room for misunderstanding.
- **Change your routine.** Be aware of your daily routine and begin to alter it over time. Switch up the way you commute more often, taking different routes or different modes of transportation.
- **Be prepared to reach out.** If possible, keep your cell phone charged and have emergency contact numbers programmed ahead of time. You may want to save these contacts under a different name. Memorize a few numbers in case you don’t have cell phone access in the future.
- **Develop a safety plan.** A safety plan analyzes risk factors and develops ways to reduce the risk of harm. Victim advocates and law enforcement officers can help victims create plans that fit their situation.

**What is Stalking?**

- Stalking is a form of harassment. It consists of repeated threats that cause a person to feel fear. Some of the things a stalker might do to the person they are targeting include:
  - Following or spying on them
  - Sending unwanted gifts
  - Gossiping or spreading rumors about them
  - Damaging their property
  - Breaking into their online accounts
  - Harassing the person on social media

**How Common a Problem is Stalking?**

- The National Center for Victims of Crimes fact sheet states that “one in six women and one in 19 men have experienced stalking victimization at some point during their lifetime.”
• And according to a report on the prevalence and characteristics of sexual violence from the Centers for Disease Control (CDC), 60.8 percent of female stalking victims and 43.5 percent male victims reported being stalked by a current or former intimate partner.
• College students aren’t immune from stalking. In fact, Patrick Brady, M.A. and Leana Bouffard, Ph.D. from The Crime Victims' Institute at Sam Houston State University found that college students are actually more likely than the general public to be stalked and less likely to report it to the authorities.
• But that doesn’t mean stalking isn’t just something for students to be aware of. Faculty, administrators and staff need to understand what to do if they witness or experience stalking.

What SHOULDN'T Stalking Victims Do?
Stalking is extremely serious. And if someone is stalking you, remember NOT to do any of the following:
• Don’t assume it will stop on its own
• Don’t ignore a potential problem
• Don’t try to handle it yourself
• Don’t engage or confront the stalker

What Can You Do If You’re Being Stalked?
There are things you should do if you’re being stalked. This includes:
• Keeping evidence of the behavior to show to the authorities
• Get a new phone number to help restrict contact and immediately add it to any applicable “do not call” lists (to prevent it from being shared publicly)
• Take down your personal information from any public places or websites, such as whitepages.com, etc. (It’s surprising how easy it can be to find a home address or phone number with only a few key pieces of information about a person)
• Seek help from the police, your school and/or victims’ rights groups

What Can You Do If a Friend or Someone You Know is Being Stalked?
One of the ways to make your campus a safe place is to encourage bystander intervention. So if a friend or someone you know if being stalked here are some ways you can step in to help:
• Watch out for the stalker when you are with the person
• Help the person leave a place if they spot their stalker
• Offer to provide transportation or walk with them so they’re not alone
• Encourage and go with the person to report the stalking to the authorities

What Should You Do If You Are the One Stalking?
If you start to notice these negative behaviors in yourself:
• Stop the unwanted contact immediately
• Find help to help manage your feelings and impulses
• Put yourself in the other person’s shoes when making decisions you aren’t sure would be perceived as stalking

How Can Schools Help to Prevent Stalking?
• Title IX, VAWA and the Clery Act require schools that receive federal funding to offer sexual violence prevention programs and training. And the training offered should be comprehensive.
• From their research on stalking, Brady and Bouffard make the point that sexual violence prevention training should emphasize stalking awareness and give learners the skills they need to navigate potentially dangerous situations.

Primary Prevention and Awareness Programs

Below is a short description of the primary prevention and awareness programs to promote awareness of dating violence, domestic violence, sexual assault and stalking for incoming student, employees and other members of the campus community

Not Anymore - Required
Health Promotion and Wellness offers the Not Anymore course annually in August for new and incoming students and September for returning students and all Graduate Students. Not Anymore addresses the crucial issues related to gender-based and sexual violence, relationship/domestic abuse, and stalking. The course also meets requirements for
State and Federal compliance. The Not Anymore program provides modules specific to International Students, and Graduate Students, and these enhanced modules will be implemented in August and September 2018. [https://wellness.illinoisstate.edu/living/violence-prevention/training-and-education.php](https://wellness.illinoisstate.edu/living/violence-prevention/training-and-education.php).

**Responding with Care – Optional**

This workshop aims to frame the complexity of sexual violence, discusses how trauma affects individuals, how to best support survivors of sexual violence and any traumatic experience, campus and community resources, and how to report incidences through campus avenues.

**Healthy Relationships: From Roommates to Romance – Optional**

In this workshop, participants will: explore the characteristics and foundations shared by all healthy relationships, discover the impact unhealthy relationships have on our health and well-being, understand the importance of maintaining healthy relationships at all levels of our social network, and identify campus resources that will motivate and help students cultivate healthy relationships with others as well as themselves.

**Bystander Empowerment Trainings - Optional**

These programs are interactive and build skills and knowledge that empower participants to help in a variety of potentially harmful situations. Bystander Empowerment programs can be tailored to organization-specific situations, and are available to student and employee groups, as well as departments.

**Redbird Respect: Bystander Empowerment Training– Optional**

The primary goal of Redbird Respect Bystander Empowerment Programs are to equip the Redbird community with the tools and confidence to challenge and interrupt harmful behaviors, and to foster a culture of respect and care. The trainings sessions are interactive, and include discussions that explore a variety of scenarios where students can apply the skills they are learning.

Redbird Respect Bystander Empowerment Programs teach strategies to safely intervene, either directly or indirectly, in both emergency and non-emergency situations. Specific outcomes of bystander empowerment programs are heightened awareness of helping behaviors and knowledge about campus and community resources, thereby increasing the motivation to act, which ultimately helps ensure the safety and well-being of self and others. [https://wellness.illinoisstate.edu/living/violence-prevention/](https://wellness.illinoisstate.edu/living/violence-prevention/)

**Redbird Respect Videos**

In spring 2016, Health Promotion and Wellness partnered with a variety of students and employees to create the Redbird Respect video series. This project was funded by a grant from the Avon Foundation. Videos address Community care, How to be an Ally, Bystander Intervention, Relationship Violence, Consent, and Stalking [https://wellness.illinoisstate.edu/living/redbirdrespect/](https://wellness.illinoisstate.edu/living/redbirdrespect/).

**Communicating Boundaries, Expectations, and Desires – Optional**

This workshop explores communication between sexual and/or romantic partners. Scripts and messages in film and television which influence our assumptions and expectations about sex and sexuality are examined. We will emphasize how vital it is to receive an informed and enthusiastically communicated willingness to participate, without hesitation or reservation, in every activity. Listening to a partner’s needs and desires occurs not only through hearing their words, but also through observing body language and attuning to physical reactions and responses.

**Dismantling Rape Culture (facilitated by SERC) – Optional**

In this workshop, participants will: explore the role consent plays in sexual activities and everyday life, examine different types of sexual violence (i.e. sexual assault, intimate partner violence, voyeurism, etc.), learn about common tactics of power and control used in abusive relationships, recognize the signs of stalking and what steps to take when
you or someone you know needs help, discover how you can challenge rape culture and victim blaming, understand how to best support and empower survivors of sexual violence, and identify campus and community resources.  

https://wellness.illinoisstate.edu/students/serc/

Please contact Chris Dove to schedule any of the above sessions or to request further information. Contact information: cedove@ilstu.edu or 309-438-0902

For more information on ongoing awareness campaigns and other training initiatives, please visit the Campus Security Website to access information regarding:

- University Education and Prevention Programs: http://wellness.illinoisstate.edu/students/workshop/
- Redbird Cares (Student Care Team): http://studentaffairs.illinoisstate.edu/who/safety/sbit.php
- FS CARE (Faculty/Staff Care Team): https://hr.illinoisstate.edu/current/care-team/
- Security Force: https://security.illinoisstate.edu/initiatives/unarmed_staff.php
- Crime Advisories (Timely Warning): https://security.illinoisstate.edu/initiatives/crime_advisories.php
- Bird Watch: https://security.illinoisstate.edu/initiatives/birdwatch.php
- Safe Redbirds App: https://security.illinoisstate.edu/
- STOP: http://police.illinoisstate.edu/events/stop/
- Personal Safety Courses for Women (RAD): http://police.illinoisstate.edu/events/rad/
- Redbird Safe Walk: http://police.illinoisstate.edu/events/safe/
- Sexual Assault Prevention & Survivor Services: http://www.counseling.illinoisstate.edu/sexual-assault/

Current activities and resources can be accessed on the following websites:

- Student Counseling Services website: www.counseling.illinoisstate.edu
- Employee Assistance Program (EAP): http://hr.illinoisstate.edu/benefits/EAP/
- Campus Safety and Security: www.security.illinoisstate.edu
- University Personnel Crime Reporting / Incident Training: https://security.illinoisstate.edu/report/crime_reporting/training.php

Request Training, Programs, and Information

Training, education, and prevention programs are a collaborative effort among several offices on-campus. The offices listed below provide programs for faculty, staff, and students. In addition to planned programs, trainings, and campaigns, these units are also available to collaborate in the development of ad hoc programs or provide talks/lectures on related topics upon request. Students, faculty, and staff can contact the offices below to request assistance as needed.

<table>
<thead>
<tr>
<th>Programs</th>
<th>Survivor Support</th>
<th>University Resources, Response, and Policies</th>
<th>Safety and Self-Defense</th>
</tr>
</thead>
</table>

Additional Resources

- University Education and Prevention Programs: http://wellness.illinoisstate.edu/students/workshop/
- Employee Crime Reporting Training: https://security.illinoisstate.edu/report/crime_reporting/training.php
- Student Consent and Respect training: https://wellness.illinoisstate.edu/living/redbirdrespect/
- Safety Programs and Resources: https://security.illinoisstate.edu/report/crime_reporting/resources.php

National & Local Resources
I. LEGISLATION RESOURCES
   a. Legislation: The Clery Act
   b. Legislation: Violence Against Women Act (VAWA)
   c. Legislation: Title IX
      i. http://www2.ed.gov/about/offices/list/ocr/docs/tix_dis.html
   d. Legislation: Title VII
      i. https://www.justice.gov/crt/overview-employment-litigation
   e. Victim Rights Law Center
      i. Founded as the first law center in the nation dedicated solely to serving the legal needs of sexual assault victims, the Victim Rights Law Center is the leader in representing sexual assault victims’ legal rights within the civil context. VRLC provides legal assistance to survivors as well as relevant resources across a number of areas, including education, housing, and employment.
   f. Know Your Rights
      i. This fact sheet released by the White House covers the basics of sexual assault and sexual harassment prevention requirements under Title IX.
         1. https://www2.ed.gov/about/offices/list/ocr/docs/know-rights-201404-title-ix.pdf

II. SEXUAL ASSAULT RESOURCES
   a. National Institute of Justice
   b. Centers for Disease Control and Prevention
   c. AEquitas
      i. http://www.aequitasresource.org/
   d. End Violence Against Women International
      i. http://www.evawintl.org/
   e. International Association of Chiefs of Police
      i. http://www.theiacp.org/
   f. Mending the Sacred Hoop
      i. http://mshoop.org/
   g. National Alliance to End Sexual Violence
      i. http://endsexualviolence.org/
   h. National Sexual Violence Resource Center
      i. http://www.nsvrc.org/saam
   i. National Center for Victims of Crime
      i. http://www.victimsofcrime.org/home
   j. National Sexual Assault Hotline
      i. The Rape, Abuse, and Incest National Network (RAINN) operates the National Sexual Assault Hotline at 1-800-656-HOPE (4673) in partnership with 1,100 rape crisis centers across the nation, providing free, confidential advice 24/7. This page also includes helpful information for supporting friends or finding local counseling and advocacy organizations.
         1. https://rainn.org/get-help
   k. Resource Sharing Project
      i. http://resourcesharingproject.org/
   l. Responding to Campus Sexual Assault
      i. http://changingourcampus.org/
   m. Sisters of Color Ending Sexual Assault
      i. http://sisterslead.org/
n. Vision of Hope

III. DATING VIOLENCE RESOURCES
   a. ACOG Violence Against Women Department: The American Congress of Obstetricians and Gynecologists has developed tools to screen patients for intimate partner violence and sexual assault.
      i. http://www.acog.org/About_ACOG/ACOG_Departments/Violence_Against_Women
   b. Asian Task Force Against Domestic Violence: ATASK primarily serves Asian families and individuals in Massachusetts and New England who suffer from or are at risk of suffering from domestic violence.
      i. http://www.atask.org/site/
   c. Battered Women’s Justice Project: BWJP offers training, technical assistance and consultation on the most promising practices of the criminal and civil justice systems in addressing domestic violence.
      i. http://www.bwjp.org/
   d. Break the Cycle: Break the Cycle provides tools and resources to prevent and end dating abuse.
      i. http://www.breakthecycle.org/
   e. Casa de Esperanza: Casa de Esperanza’s mission is to mobilize Latinas and Latino communities to end domestic violence.
      i. http://www.casadeesperanza.org/
   f. ChildHelp: ChildHelp runs the National Child Abuse Helpline and they can be reached 24/7 at 1-800-422-4453. They talk to people of all ages who have experienced parental abuse.
      i. http://www.childhelp.org/
   g. FaithTrust Institute: FaithTrust is a national, multi-faith, multicultural training and education organization with global reach working to end sexual and domestic violence. They provide communities and advocates with the tools and knowledge they need to address the religious and cultural issues related to abuse.
      i. http://www.cpsdv.org/
   h. Futures Without Violence: Futures Without Violence has led the way and set the pace for ground-breaking education programs, national policy development, professional training programs, and public actions designed to end violence against women, children and families around the world.
      i. http://www.futureswithoutviolence.org/
   i. Health Cares About IPV: This site created by Futures Without Violence is an online toolkit with resources for resources for all health providers (not just physicians), as well as advocates.
      i. http://www.healthcaresaboutipv.org/
   j. HopeLine from Verizon Wireless: HopeLine is a collection of no-longer-used wireless phones and accessories turned them into support for domestic violence organizations nationwide.
   k. Illinois Coalition Against Domestic Violence
      i. Hotline: (877) 863-6338
      ii. Office: (217) 789-2830
      iii. Website: www.ilcadv.org
   l. Institute for Law and Justice: ILJ is a private, nonprofit corporation dedicated to consulting, research, evaluation and training in criminal justice.
      i. http://www.ilj.org/
   m. Jane Doe Inc.: Offering unparalleled leadership in Massachusetts, JDI is changing the way society views and reacts to sexual and domestic violence in ways that make communities safer.
      i. http://www.janedoe.org/
   n. Joyful Heart Foundation: JHF was founded by Law & Order SVU’s Mariska Hargitay with the intention of helping sexual assault survivors heal and reclaim a sense of joy in their lives.
      i. http://www.joyfulheartfoundation.org/
   o. Legal Momentum: Legal Momentum advances and protects the rights of women and girls though education, litigation and public policy. Started in 1970, they are the oldest organization of their kind.
      i. http://www.legalmomentum.org/
p. **Legal Resource Center on Violence Against Women:** The LRC works specifically to obtain legal representation for domestic violence survivors in interstate custody cases and to provide technical assistance to domestic violence victim advocates and attorneys in such cases.
   i. [http://www.lrcvaw.org/](http://www.lrcvaw.org/)

q. **Legal Services Corporation:** Legal Services Corporation (LSC) is an independent nonprofit established by Congress in 1974 to provide financial support for civil legal aid to low-income Americans.

r. **Loveisrespect:** A project of the National Domestic Violence Hotline and Break the Cycle, loveisrespect is the ultimate resource fostering healthy dating attitudes and relationships, and educating about teen dating violence.
   i. [http://www.loveisrespect.org/](http://www.loveisrespect.org/)

s. **MINCABA:** is considered a leader in innovative violence-related education, research and Internet publishing and now coordinates four nationally and internationally renowned projects.

t. **National Clearinghouse for the Defense of Battered Women:** NCDBW works with battered women who have been arrested and are facing trial, as well as those who are serving prison sentences.
   i. [http://www.ncdbw.org/](http://www.ncdbw.org/)

u. **National Center on Domestic and Sexual Violence:** NCSV helps people who work with victims and perpetrators: law enforcement, criminal justice professionals, health care professionals, advocates and service providers, counselors, and social workers. They also work with local, state and federal agencies, educators, media, policymakers and more.
   i. [http://www.ncdsv.org/](http://www.ncdsv.org/)

v. **The National Center for Victims of Crime:** They advocate for victims’ rights, train professionals who work with victims, and serve as a trusted source of information on victims’ issues. They are the most comprehensive national resource committed to advancing victims’ rights and helping victims of crime rebuild their lives.
   i. [http://www.victimsofcrime.org/](http://www.victimsofcrime.org/)

w. **National Immigration Project of the National Lawyers Guild:** NIPNLG provides legal and technical support to immigrant communities, legal practitioners and all advocates seeking to advance the rights of noncitizens.
   i. [http://www.nationalimmigrationproject.org/](http://www.nationalimmigrationproject.org/)

x. **National Online Resource Center on Violence Against Women**

y. **National Runaway Safeline:** The mission of NRS is to help keep America’s runaway, homeless and at-risk youth safe and off the streets.
   i. [http://www.1800runaway.org/](http://www.1800runaway.org/)

z. **The National Coalition Against Domestic Violence:** The National Coalition Against Domestic Violence (NCADV) has worked since 1978 to make every home a safe home. NCADV works to raise awareness about domestic violence; to educate and create programming and technical assistance; to assist the public in addressing the issue; and to support those impacted by domestic violence.
   i. [http://www.ncadv.org/](http://www.ncadv.org/)

aa. **National Dating Abuse Helpline:** This 24-hour online and telephone resource offers real-time, one-on-one support for teens and young adults who may be involved in abusive dating relationships or are concerned for friends or loved ones. Additional information and resources can be found at:
   i. [www.loveisrespect.org](http://www.loveisrespect.org)

bb. **National Domestic Violence Hotline**
   i. The National Domestic Violence Hotline is a non-profit organization established in 1996 as a component of the Violence Against Women Act (VAWA). They provide confidential, one-on-one support to each caller, offering crisis intervention, options for next steps and direct connection to sources for immediate safety. Call the National Domestic Violence Hotline at 1-800-799-SAFE(7233).

cc. **National Network to End Domestic Violence:** NNEDV offers a range of programs and initiatives to address the complex causes and far-reaching consequences of domestic violence. Through cross-sector
collaborations and corporate partnerships, they give support to victims of domestic violence who are escaping abusive relationships.

i. http://www.nnedv.org/

dd. National Resource Center on Domestic Violence: NRCDV engages, informs and supports systems, organizations, communities and individuals to build their capacity to effectively address domestic violence and intersecting issues.

i. http://www.nrcdv.org/

ee. National Sexual Violence Resource Center: NSVRC’s mission is to provide leadership in preventing and responding to sexual violence through collaboration, sharing and creating resources, and promoting research.

i. http://nsvrc.org/

ff. National Suicide Prevention Lifeline: If you’re having thoughts of suicide or know someone who is, contact the National Suicide Prevention Lifeline 24/7 by phone at 1-800-273-8255 and by chat.

i. http://www.suicidepreventionlifeline.org/

gg. NO MORE: NO MORE is a new unifying symbol designed to galvanize greater awareness and action to end domestic violence and sexual assault. NO MORE is supported by major organizations working to address these urgent issues.

i. http://nomore.org/

hh. National Violence Against Women Prevention Research Center: Sponsored by the CDC, NVAWPRC does research to help increase the understanding of violence against women.

i. http://www.musc.edu/vawprevention/

ii. Peace Over Violence: Peace Over Violence is a sexual and domestic violence, stalking, child abuse and youth violence prevention center headquartered in LA and dedicated to building healthy relationships, families and communities free from sexual, domestic and interpersonal violence.

i. http://peaceoverviolence.org/

jj. Polaris Project: The Polaris Project is the leader in the global movement to eradicate modern slavery. They run the National Human Trafficking Resource Center Hotline at 1-888-373-7888.

i. http://www.polarisproject.org/

kk. Prevent Connect: Prevent Connect is a national project of the California Coalition Against Sexual Assault with funding from the CDC. Their goal is to advance the primary prevention of sexual assault and relationship violence by building a community of practice among people who are engaged in such efforts.

i. http://www.preventconnect.org/

ll. Sojourner Center: As one of the nation’s largest domestic violence shelters since 1977, the Sojourner Center is a tireless advocate for domestic violence victims and survivors.

i. http://www.sojournercenter.org

mm. Soroptimist Women’s Opportunity Awards: The Women’s Opportunity Awards program assists women who provide the primary source of financial support for their families by giving them the resources they need to improve their education, skills, and employment prospects. Each year, over $1.5 million in education grants are awarded to over 1,000 women, many of whom have overcome enormous obstacles, including domestic violence.

i. http://www.soroptimist.org/awards/awards.html

nn. US Department of Housing and Urban Development: HUD can assist in locating housing for low-income tenants, including senior citizens and people with disabilities.


oo. US Department of Justice: Office on Violence Against Women | Domestic Violence State Coalitions: A component of the U.S. Department of Justice, they provide federal leadership in developing the nation’s capacity to reduce violence against women and administer justice for and strengthen services to victims of domestic violence, dating violence, sexual assault, and stalking.

i. https://www.justice.gov/ovw/domestic-violence

pp. VAWnet: The goal of VAWnet, the National Online Resource Center on Violence Against Women, is to use electronic communication technology to enhance efforts to prevent violence against women and intervene more effectively when it occurs.
qq. **WomensLaw**: A project of NNEDV, WomensLaw was launched to provide state-specific legal information and resources for survivors of domestic violence. They also provide referrals, detailed protective/restraining order information, and more, state by state.

- [http://www.womenslaw.org/](http://www.womenslaw.org/)

rr. **YWCA**: The YWCA is one of oldest and largest women’s organizations in the nation, serving over 2 million women, girls and their families. They can assist the homeless in finding safe places to sleep and some facilities provide domestic violence, job training and financial literary services.

- [http://www.ywca.org/](http://www.ywca.org/)

**IV. TEEN DATING VIOLENCE RESOURCES**

a. **Loveisrespect**: A project of the National Domestic Violence Hotline and Break the Cycle, loveisrespect is the ultimate resource for advice and info on healthy dating. Its mission is to empower youth and young adults to prevent and end abusive relationships. Peer advocates can be reached 24/7 via phone, online chat, or text (“loveis” to 22522).

- [http://www.loveisrespect.org/](http://www.loveisrespect.org/)

b. **That’s Not Cool**: “Where do you draw your digital line?” Teens can learn about dating abuse and online safety through videos, games, and downloads they can share with friends.

- [https://thatsnotcool.com/](https://thatsnotcool.com/)

c. **Boys Town**: Boys Town works to reunite children with their families when possible, or give them the skills and foundation needed to build a life on their own. They strive to help every child, “from those who may simply be struggling or in doubt to those who are in need of the most severe behavioral care.”

- [http://www.boystown.org/](http://www.boystown.org/)

d. **National Runaway Safeline**: If you’re thinking about leaving home, or you have and are seeking information and help, the Safeline is one of the top resources for runaway, homeless, and at-risk youth and their families.

- [http://www.1800runaway.org/](http://www.1800runaway.org/)

e. **National Teen Dating Abuse Helpline**

- [http://www.loveisrespect.org/](http://www.loveisrespect.org/)

f. **Trevor Project**: Trevor Project is the national crisis lifeline for LGBTQ teens and adults. They have suicide prevention services for youth in digital spaces, counseling via IM, and a large online social network for LGBTQ people.

- [http://www.thetrevorproject.org/](http://www.thetrevorproject.org/)

g. **Northwest Network**: NW Network was founded by and for LGBTQ survivors and is focused on safety, support and empowerment.

- [http://nwnetwork.org/](http://nwnetwork.org/)

h. **A Thin Line**: A Thin Line is an MTV campaign created to empower teens to identify, respond to, and stop the spread of digital abuse.

- [http://www.athinline.org/](http://www.athinline.org/)

i. **Break the Silence**: Stop the Violence: In “Break The Silence: Stop the Violence,” parents talk with teens about developing healthy, respectful relationships before they start dating.


j. **Dating Matters**: Understanding Teen Dating Violence Prevention: This 60-minute, interactive training is designed to help educators, youth-serving organizations and others working with teens understand the risk factors and warning signs associated with teen dating violence.


**V. LGBTQ+ RESOURCES**

a. **The National Coalition of Anti Violence Programs**: AVP provides free and confidential assistance to thousands of lesbian, gay, bisexual, transgender, queer, and HIV-affected (LGBTQH) people each year from all five boroughs of New York City through direct client services and community organizing and public advocacy.
GLBTQ Domestic Violence Project: The Gay Men's Domestic Violence Project is a grassroots, non-profit organization founded by a gay male survivor of domestic violence and developed through the strength, contributions and participation of the community.

GLBT National Help Center: The GLBT National Help Center runs the GLBT National Hotline (1-888-843-4564) and the GLBT National Youth Talkline for youth up to age 25 (1-800-246-7743).

Northwest Network of Bi, Trans, Lesbian, and Gay Survivors of Abuse: Northwest Network works to end violence and abuse by building loving and equitable relationships in communities and across the country.

CUAV (Community United Against Violence): CUAV works to build the power of LGBTQ (lesbian, gay, bisexual, transgender, queer) communities to transform violence and oppression.

The Network la Red: The Network/La Red is a survivor-led, social justice organization that works to end partner abuse in lesbian, gay, bisexual, transgender, BDSM, polyamorous and queer communities.


Trevor Project: The Trevor Project is the national crisis lifeline for LGBTQ teens and adults. They have suicide prevention services for youth in digital spaces, counseling via IM, and a large online social network for LGBTQ people.

STALKING RESOURCES

Stalking Resource Center: The mission of the Stalking Resource Center is to enhance the ability of professionals, organizations, and systems to effectively respond to stalking. This website provides information and resources for victims of stalking, including a stalking incident and behavior log.

Minnesota Center Against Violence and Abuse:

VictimLaw: VictimLaw is a searchable database of victims' rights legal provisions including federal, state, and territorial statutes, tribal laws, state constitutional amendments, court rules, administrative code provisions, and summaries of related court decisions and attorney general opinions.

Get Involved

Illinois State University and the surrounding community offer many opportunities to get involved.

- Consider volunteering or joining a campus or community organization/group.
- Participate in one of the many campus events including education and awareness campaigns and training programs. For more information on available education and awareness campaigns and training programs, visit: https://wellness.illinoisstate.edu/living/violence-prevention/training-and-education.php
- Host a guest speaker or educational/training program for your campus/student organization or class. For more information on requesting a guest speaker or educational/training program, visit: www.TitleIX.IllinoisState.edu

Campus Organizations & Groups

- Health Promotion and Wellness: www.wellness.illinoisstate.edu
- Students’ Progressive Alliance for Nonviolence: https://www.facebook.com/SPANISU
Community Organizations & Groups

- YWCA Stepping Stones Program: http://www.ywcamclean.org/

How can I help?

- How to help a friend: https://counseling.illinoisstate.edu/sexual-assault/how-to-help/
- Start By Believing: http://www.startbybelieving.org/
### University, State, and Federal Definitions:

#### Consent

<table>
<thead>
<tr>
<th>Code of Student Conduct</th>
<th>For purposes of this section informed consent must be freely and actively given through mutually understandable terms or actions. A person is deemed incapable of giving consent when that person is not of an age to legally given consent (i.e. juvenile, minor), mentally disabled, mentally incapacitated, physically helpless, incapacitated through the use of alcohol and/or drugs to the point of being unable to make an informed and rational decision, unconscious, or asleep. Informed consent cannot be obtained through physical force, compelling threats, intimidating behavior, or coercion. Consent cannot be derived based on: a lack of verbal or physical resistance, previous sexual relations between the same parties, consent provided to another party, previous or current sexual relations with other parties, or through the manner in which someone chooses to dress. A person always retains the right to revoke consent at any time during a sexual act. Attending an artistic or educational event or a class in which nudity occurs and for which advanced notice of nudity has been provided qualifies as informed consent.</th>
</tr>
</thead>
<tbody>
<tr>
<td>State</td>
<td>A freely given agreement to the act of sexual penetration or sexual conduct in question. Lack of verbal or physical resistance or submission by the victim resulting from the use of force or threat of force by the accused shall not constitute consent. The manner of dress of the victim at the time of the offense shall not constitute consent. A person who initially consents to sexual conduct is not deemed to have consented to any sexual penetration or sexual conduct that occurs after he/she withdraws consent.</td>
</tr>
<tr>
<td>Federal</td>
<td>Uses state definition.</td>
</tr>
</tbody>
</table>

#### Sexual Assault/Misconduct

| Code of Student Conduct | The University Code of Student Conduct does not have a definition of Sexual Assault. The Code of Conduct defines Sexual Misconduct and Sexual Exploitation to include:

Engaging in any act that is sexual in nature and which is committed without the full and informed consent of all persons involved. Examples of sexual behaviors include, but are not limited to: any penetration of the mouth, vagina, or anus with any body part or other object; contact with a person’s breasts, buttocks, groin, or genitals; touching another person with one’s own breasts, buttocks, groin, or genitals; any other intentional bodily contact of a sexual nature, or; exposing one’s intimate body parts to another person or persons.

Engaging in any action that results in one or more persons taking nonconsensual or abusive sexual advantage of another person or persons. Examples of such behavior include, but are not limited to: invasion of sexual privacy; recording or broadcasting sexual activity, including redistribution of pictures, video, or audio; engaging in voyeurism; facilitating or allowing voyeurism without the consent of all parties; knowingly exposing another to a sexually transmitted disease; inducing another person or persons to commit an inappropriate sexual act, or; inducing incapacitation in another person with the intent to engage in sexual conduct, regardless of whether prohibited sexual conduct actually occurs. |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State</strong></td>
<td><strong>Sexual Violence (state law Preventing Sexual Violence in Higher Education Act):</strong> Any physical sexual acts attempted or perpetrated against a person’s will or when a person is incapable of giving consent, including without limitations rape, sexual assault, sexual battery, sexual abuse, and sexual coercion. See IL Criminal Code offenses of state criminal sexual assault, criminal sexual abuse described below.</td>
</tr>
<tr>
<td><strong>Federal</strong></td>
<td>An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI’s Uniform Crime Reporting system. A sex offense is any act directed against another person, without the consent of the victim, including instances where the victim if incapable of giving consent.</td>
</tr>
</tbody>
</table>

| **Rape** | **Code of Student Conduct** | See definition of Sexual Misconduct and Sexual Exploitation |
| **State** | A person commits criminal sexual assault if that person commits an act of sexual penetration and (1) uses force or threat of force; (2) knows that the victim is unable to understand the nature of the act or is unable to give knowing consent; (3) is a family member of the victim, and the victim is under 18 years of age; or (4) is 17 years of age or over and holds a position of trust, authority, or supervision in relation to the victim, and the victim is at least 13 years of age but under 18 years of age. |
| **Federal** | The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. |

| **Fondling** | **Code of Student Conduct** | See definition of Sexual Misconduct and Sexual Exploitation |
| **State** | A person commits criminal sexual abuse if that person: (1) commits an act of sexual conduct by the use of force or threat of force; or (2) commits an act of sexual conduct and knows that the victim is unable to understand the nature of the act or is unable to give knowing consent. For the purpose of this definition sexual conduct means any knowing touching or fondling by the victim or the accused, either directly or through clothing, of the sex organs, anus, or breast of the victim or the accused, or any part of the body of a child under 13 years of age, or any transfer or transmission of semen by the accused upon any part of the clothed or unclothed body of the victim, for the purpose of sexual gratification or arousal of the victim or the accused. The accused commits criminal sexual abuse if the accused was under 17 years of age and commits an act of sexual penetration or sexual conduct with a victim who was at least 9 years of age but under 17 years of age when the act was committed. The accused commits criminal sexual abuse if the accused commits an act of sexual penetration or sexual conduct with a victim who was at least 13 years of age but under 17 years of age and the accused was less than 5 years older than the victim. |
| **Federal** | The touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including |
instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.

<table>
<thead>
<tr>
<th>Incest</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Code of Student Conduct</strong></td>
</tr>
<tr>
<td>See the definition of Sexual Misconduct and Sexual Exploitation.</td>
</tr>
<tr>
<td><strong>State</strong></td>
</tr>
<tr>
<td>A person commits sexual relations within families if he or she: (1) Commits an act of sexual penetration; and (2) The person knows that he or she is related to the other person as follows: (i) Brother or sister, either of whole blood or the half-blood; or (ii) father or mother, when the child, regardless of legitimacy and regardless of whether the child was of the whole blood or half-blood or was adopted, was 18 years of age or over when the act was committed; or (iii) stepfather or stepmother, when the stepchild was 18 years of age or over when the act was committed; (iv) aunt or uncle, when the niece or nephew was 18 years of age or older when the act was committed; (v) great-aunt or great-uncle, when the grand-niece or grand-nephew was 18 years of age or older when the act was committed; (vi) grandparent or step-grandparent, when the grandchild or step-grandchild was 18 years of age or older when the act was committed.</td>
</tr>
<tr>
<td><strong>Federal</strong></td>
</tr>
<tr>
<td>Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Statutory Rape</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Code of Student Conduct</strong></td>
</tr>
<tr>
<td>See definition of Sexual Misconduct and Sexual Exploitation.</td>
</tr>
<tr>
<td><strong>State</strong></td>
</tr>
<tr>
<td>In Illinois there is not a crime called “Statutory Rape””. The elements of this offense are contained within the criminal sexual abuse laws. Specifically, the accused commits criminal sexual abuse if the accused was under 17 years of age and commits an act of sexual penetration or sexual conduct with a victim who was at least 9 years of age but under 17 years of age when the act was committed. The accused commits criminal sexual abuse if the accused commits an act of sexual penetration or sexual conduct with a victim who was at least 13 years of age but under 17 years of age and the accused was less than 5 years older than the victim; and within the Aggravated Criminal Sexual Abuse the accused commits aggravated criminal sexual abuse if he or she commits an act of sexual penetration or sexual conduct with a victim who was at least 13 years of age but under 17 years of age and the accused was at least 5 years older than the victim.</td>
</tr>
<tr>
<td><strong>Federal</strong></td>
</tr>
<tr>
<td>Non-forcible sexual intercourse with a person who is under the statutory age of consent.</td>
</tr>
</tbody>
</table>
### Domestic Violence

<table>
<thead>
<tr>
<th>Code of Student Conduct</th>
<th>Violence committed by:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>a) a current or former spouse or intimate partner of the alleged victim;</td>
</tr>
<tr>
<td></td>
<td>b) a person with whom the alleged victim shares a child in common;</td>
</tr>
<tr>
<td></td>
<td>c) a person who is cohabitating with, or has cohabitated with, the alleged victim as a spouse or intimate partner;</td>
</tr>
<tr>
<td></td>
<td>d) a person similarly situated to a spouse of the alleged victim under the domestic or family violence laws of the State of Illinois;</td>
</tr>
<tr>
<td></td>
<td>e) any other person against an adult or youth alleged victim who is protected from that person’s acts under the domestic or family violence laws of the State of Illinois.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>State</th>
<th>Physical abuse, harassment, intimidation of a dependent, interference with personal liberty or willful deprivation but does not include reasonable direction of a minor child by a parent or person in loco parentis.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>Felony or misdemeanor crimes of violence committed: (i) by a current or former spouse or intimate partner of the victim; (ii) by a person with whom the victim shares a child in common; (iii) by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; (iv) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or (v) by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.</td>
</tr>
</tbody>
</table>

### Dating Violence

<table>
<thead>
<tr>
<th>Code of Student Conduct</th>
<th>Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim, and the existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of relationship, the type of the relationship, and the frequency of the interaction between the persons involved in the relationship.</th>
</tr>
</thead>
<tbody>
<tr>
<td>State</td>
<td>The Illinois criminal code includes an offense of “Teen Dating Violence” that is defined as a pattern of 1) behavior in which a person uses or threatens to use physical, mental, or emotional abuse to control another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age; or (2) Behavior by which a person uses or threatens to use sexual violence against another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age.</td>
</tr>
<tr>
<td>Federal</td>
<td>Violence committed by a person (1) who is or has been in a social relationship of a romantic or intimate nature with the victim and (2) the existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of the relationship, and the frequency of interaction between the persons involved in the relationship. For the</td>
</tr>
</tbody>
</table>
purposes of this definition dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating Violence does not include acts covered under the definition of domestic violence.

### Stalking

| Code of Student Conduct | Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (i) fear for the person’s safety or the safety of others; or (ii) suffer substantial emotional distress.  
For the purposes of this definition (i) course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property. (ii) Substantial emotional distress means significant mental suffering or anguish that may, but may not necessarily, require medical or other professional treatment or counseling. |
| State | A person commits stalking when knowingly engaging in a course of conduct directed at a specific person, that knows or should know would cause a reasonable person to: i) fear for his/her safety or the safety of a third person; or ii) suffer other emotional distress.  
A person commits stalking when he or she, knowingly and without lawful justification, on at least two separate occasions follows another person or places the person under surveillance or any combination thereof and: i) at any time transmits a threat of immediate or future bodily harm, sexual assault, confinement or restraint to an individual or their family member; or ii) places that person in reasonable apprehension of immediate or future bodily harm, sexual assault, confinement or restraint to an individual or their family member.  
A person also commits stalking when he or she has previously been convicted of stalking another person and knowingly does either of the above activities. |
| Federal | (1) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:  
i) fear for the person’s safety or the safety of others; or (ii) suffer substantial emotional distress.  
(2) For the purposes of this definition- (i) course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property. (ii) Substantial emotional distress means significant mental suffering or anguish that may, but may not necessarily, require medical or other professional treatment or counseling. (iii) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. |
As required by federal law, the University’s yearly crime statistics are compiled on a calendar-year basis using the definitions of crimes provided by the FBI for use in the Uniform Crime Reporting (UCR) system. The Clery Crime definitions are listed in Appendix B. The Report includes statistics for the previous three years concerning crimes reported to UPD, Responsible Employees, and other local police agencies. The crime statistics indicate whether the offense occurred on campus, in on-campus student housing facilities, in non-campus property owned or controlled by the University, or in public property immediately adjacent to and accessible from campus. For this reason, reported crimes may involve individuals not associated with the University. The definitions of “on-campus”, “non-campus locations or property”, and “public property” are listed in Appendix C.

The Clery Act also requires institutions to separately report all Hate Crimes statistics for any of the Clery offenses listed in Appendix B or any other crime involving bodily injury reported to local police agencies or a Responsible Employee. These crimes manifest evidence that the victim was intentionally selected because of the perpetrator’s bias or the perpetrator perceived the person to be in one of the protected group categories (Race, Gender, Religion, Sexual Orientation, Ethnicity, and Disability, National Origin, or Gender Identity.).

Statistical information for certain non-campus locations or property owned or controlled by the university, as well as public property within or immediately adjacent to and accessible from campus, are requested from Town of Normal, City of Bloomington, Town of Lexington, and other local police agencies. In some circumstances, as described in this section, the crime statistics were not available. All documentation related to the crime statistics are maintained at the ISUPD main office.
<table>
<thead>
<tr>
<th>Crime Categories</th>
<th>Year</th>
<th>On Campus Property</th>
<th>On Campus Residential***</th>
<th>Non Campus Property</th>
<th>Public Property</th>
<th>Unknown***</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/non-negligent manslaughter</td>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2017</td>
<td>14</td>
<td>13</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2018</td>
<td>12</td>
<td>12</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>2016</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2017</td>
<td>3</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2018</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Fondling</td>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2017</td>
<td>0</td>
<td>0</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>Incest</td>
<td>2016</td>
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<td>0</td>
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</tr>
<tr>
<td></td>
<td>2017</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2017</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td></td>
<td>2018</td>
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<tr>
<td>Aggravated Assault</td>
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<td>8</td>
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<td>2</td>
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</tr>
<tr>
<td></td>
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<td>1</td>
<td>0</td>
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<tr>
<td>Burglary</td>
<td>2016</td>
<td>24</td>
<td>14</td>
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<td>0</td>
</tr>
<tr>
<td></td>
<td>2017</td>
<td>11</td>
<td>10</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2018</td>
<td>11</td>
<td>11</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>2016</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2017</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>2018</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>2016</td>
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<td>10</td>
<td>9</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*This table includes statistics reported by UPD, the McLean County Task Force Six, and statistics from other agencies for “non-campus locations”.

**Crimes reported in the On-Campus Student Housing Facilities column are also included in the statistics reported in the On-Campus column.

***Column included incidents where the reporting party did not specify a location.

****In Illinois, July 2016, possession of cannabis less than 10 grams became a Civil Violation, thereby lowering the number of our overall drug arrests.
Preventing Sexual Violence in Higher Education Act

ISU takes the issue of campus sexual violence very seriously and continues to take steps to raise awareness of the issue in the campus community, by improving training, and making resources available. The University has increased education, outreach and awareness efforts for students, faculty and staff which in turn, leads to increased reporting.

Despite increased efforts, as recognized by numerous studies, campus sexual assault nationwide is chronically underreported. When the University receives a report of a sex offense that impacts the University community, the University responds, makes resources available to parties, and follows up appropriately.

In August of 2016, Illinois enacted the Preventing Sexual Violence in Higher Education Act. The Act requires universities to provide a report to Illinois Department of Human Rights and the Illinois Attorney General documenting incidents of sexual violence, domestic violence, dating violence and stalking reported to the University and the outcomes of those reports under Title IX complaint resolution and student conduct processes. Since both the Clery Act and the Preventing Sexual Violence in Higher Education Act require the University to compile and present statistics regarding sexual violence, domestic violence, dating violence and stalking reports, the University has included both reports in the Annual Security Report for the sake of completeness. Please note the reporting criteria differ between the Clery Act statistics and the statistics required under the Preventing Sexual Violence in Higher Education Act.
PREVENTING SEXUAL VIOLENCE IN HIGHER EDUCATION ACT
ANNUAL REPORT TEMPLATE

Instructions

As a higher education institution in Illinois, your school must provide an annual report with data and information related to the implementation of the Preventing Sexual Violence in Higher Education Act (Act). The 2019 report covers data and information concerning the preceding calendar year (January 1 – December 31, 2018). Your report is due to the Illinois Department of Human Rights and the Illinois Attorney General’s Office by November 1, 2019. See 110 ILCS 205/9.21(b).

This form provides guidance for reporting to the Illinois Attorney General’s Office. Schools may, but are not required to, use this form for their report. A complete report must include the documents identified in Part A and the data requested in Part B. Part C provides space, if desired, for your school to include information to explain, contextualize or clarify data or information provided in Parts A and B. Your school may submit its Annual Security & Fire Safety Report (i.e., Clery Act Report) and, if necessary, supplement it with additional data and information to fulfill the Preventing Sexual Violence in Higher Education Act’s reporting requirements.

If your institution fails to submit a report, or submits an incomplete report, it will be listed on the Illinois Attorney General’s website as an institution that is not in compliance with the Act.

For more information regarding the reporting requirements, please read the Frequently Asked Questions Regarding the Act’s Reporting Requirements, which you can find on the Illinois Attorney General’s website at http://www.illinoisattorneygeneral.gov/rights/civilrights.html.
PART A

Provide one copy of the most recent version of each of the following documents:

- ✓ The higher education institution’s comprehensive policy (see 110 ILCS 155/10); and
- ✓ The higher education institution’s concise, written notification of a survivor’s rights and options under its comprehensive policy (see 110 ILCS 155/15).

PART B

I. Campus Training, Education and Awareness

A. Student Primary Prevention Programming

Identify any and all institutional actions and strategies intended to prevent sexual violence before it occurs by means of changing social norms and other approaches, including, without limitation, training programs, poster and flyer campaigns, electronic communications, films, guest speakers, symposia, conferences, seminars or panel discussions that occurred during the 2018 calendar year. See 110 ILCS 155/30(b). If necessary, append additional pages.
### Program name | Type/description | Date(s) | Location(s) | Target audience | Number of attendees
---|---|---|---|---|---
See Attached | | | | | |

B. Employee Training *(optional)*

Identify any and all training provided to higher education institution employees who, with respect to reports of sexual violence, domestic violence, dating violence or stalking: (1) receive student reports, (2) refer or provide services to survivors or (3) participate in the complaint resolution procedure. See 110 ILCS 155/30(c). If necessary, append additional pages.

<table>
<thead>
<tr>
<th>Program name</th>
<th>Type/description</th>
<th>Date(s)</th>
<th>Location(s)</th>
<th>Target audience</th>
<th>Number of attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mandatory Crime Reporting Training</td>
<td>Training on reporting incidents</td>
<td>Annually in October</td>
<td>Online</td>
<td>All employees</td>
<td>All employees</td>
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</tbody>
</table>
II. Reports

Identify the total number of reports made to the following groups of individuals in the 2018 calendar year. If a higher education institution is aware that a student reported an incident more than once, it may provide an explanation for this or any other additional information regarding its reports in Part C below. See 110 ILCS 155/25 and 110 ILCS 205/9.21(b).

<table>
<thead>
<tr>
<th>Category</th>
<th>Reports to the Title IX coordinator/responsible employees</th>
<th>Reports to confidential and anonymous resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sexual violence</td>
<td>23</td>
<td>7</td>
</tr>
<tr>
<td>Domestic violence</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Dating violence</td>
<td>15</td>
<td>1</td>
</tr>
<tr>
<td>Stalking</td>
<td>12</td>
<td>2</td>
</tr>
</tbody>
</table>
A. Responses to Reports to the Title IX Coordinator or Responsible Employees

Of the total number of reports or disclosures made to the Title IX coordinator or responsible employees at the higher education institution (identified in Part B, Section II), please report the number of times the following occurred:

<table>
<thead>
<tr>
<th></th>
<th>Survivor requested not to proceed with the complaint resolution procedure</th>
<th>HEI investigated allegation</th>
<th>HEI referred allegation to local or State law enforcement</th>
<th>HEI resolved allegation through complaint resolution procedure</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sexual violence</td>
<td>1</td>
<td>2</td>
<td>*23</td>
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</tr>
<tr>
<td>Domestic violence</td>
<td>0</td>
<td>0</td>
<td>*0</td>
<td>0</td>
</tr>
<tr>
<td>Dating violence</td>
<td>1</td>
<td>4</td>
<td>*15</td>
<td>1</td>
</tr>
<tr>
<td>Stalking</td>
<td>0</td>
<td>4</td>
<td>*12</td>
<td>2</td>
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</tbody>
</table>

B. Complaint Resolution Procedure Outcomes

Of the total number of reports reviewed through the complaint resolution procedure, identify the number of students who received the following outcomes. Please provide a description of the other types of discipline students received for violating the comprehensive policy in Part C of this report:

<table>
<thead>
<tr>
<th></th>
<th>Found not responsible for violation of comprehensive policy</th>
<th>Dismissed/ expelled</th>
<th>Suspended</th>
<th>Otherwise disciplined</th>
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</thead>
<tbody>
<tr>
<td>Sexual violence</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Domestic violence</td>
<td>0</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>Dating violence</td>
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<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Stalking</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>0</td>
</tr>
</tbody>
</table>

As of 06/05/19
PART C

Use this space to provide any explanations or clarifications for information and data provided as part of the report. (Append additional pages as necessary.)

Reporting numbers are by allegation – for example, if there was an allegation of both sexual violence and stalking, they are two separate reports. However, they would be considered one investigation and only have one set of outcomes.

*For purposes of this report, ISU considers informing a student of their right to contact law enforcement through interactions with the Title IX staff and in the Title IX materials as a referral to law enforcement.

For purposes of this report, the number of reported incidents reflects those that occurred on-campus, pursuant to the definition of Clery geography, and incidents where the location is unknown, during the relevant reporting period (1/1/18-12/31/18). However, the total number of reported incidents across all categories, including those that occurred off-campus, that were reviewed by the Office of Equal Opportunity and Access totaled 205 reports.

Response to II(B.) ISU has a inactive and active sanctions, including but not limited to, disciplinary probation, censure, online trainings, and additional writing assignments.

Submit completed reports via mail or email to the addresses below by November 1, 2019:

- Office of the Illinois Attorney General Civil Rights Bureau
  100 W. Randolph Street, 11th Floor Chicago, IL 60601 civilrights@atg.state.il.us

- Illinois Department of Human Rights 100 W. Randolph Street, 10th Floor Chicago, IL 60601
## Primary Prevention Data

### January 2018

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<tr>
<th>Name</th>
<th>Type</th>
<th>Date/Time</th>
<th>Group</th>
<th>Location</th>
<th>Audience</th>
<th>Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alcohol Education Class</td>
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<td>16-Jan</td>
<td>Alcohol Violation Students</td>
<td>McCormick Hall</td>
<td>students</td>
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<tr>
<td>Name</td>
<td>Type</td>
<td>Date/Time</td>
<td>Group</td>
<td>Location</td>
<td>Audience</td>
<td>Attendees</td>
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<td>Phi Sigma Pi</td>
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*This chart classifies hate crime by the bias of the offender, the crime classification (see appendix B), the year, and location (see Appendix C). Any hate crime reported by law enforcement occurring in our Clery Geography is included in this chart.

Location codes are as follows:

- OC= On-Campus
- OCR= On-Campus Residential
- NC= Non-Campus
- PP= Public Property

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Appendix A: Emergency Management Plan Contacts:

The Emergency Management Plan (available at https://emergencymanagement.illinoisstate.edu/preparation/employees-departments/) revised as of November 2014, outlines the roles and responsibilities for the Incident Management Team. The key roles of that team are listed below.

### Policy Group

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<td>Vice President, University Advancement</td>
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<td>Vice President, Finance &amp; Planning</td>
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### Incident Management Team Roles

#### Level I Roles

- Emergency Manager
- ISU Police Chief
- Director, Media Relations
- Deputy Emergency Manager

#### Level II Roles

- VP Finance & Planning Liaison
- Campus Communications Group
- VP Student Affairs Liaison
- Environmental Health & Safety
- VP Academic Affairs Liaison

#### Level III Roles

- Social Media Analysis & Response Team
- Athletics
- Campus Dining Service
- Energy Management
- Facilities Management
- Finance
- Human Resources
- Information Technology
- International Studies
- Laboratory Schools
- Parking Services
- Risk Management
- Student Health Services
- University Registrar
- University Housing Service
Appendix B: Clery Crime Definitions

**Murder/Non-Negligent Manslaughter**: the willful (non-negligent) killing of one human being by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

**Negligent Manslaughter**: the killing of another person through gross negligence.

**Robbery**: the taking or attempting to take anything from value of the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault**: an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Burglary**: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Motor Vehicle Theft**: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding)

**Arson**: The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

**Weapon Law Violations**: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.

**Drug Abuse Violations**: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations**: The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**HATE CRIMES**

A hate crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim, including bias based on race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, or disability. In addition to the above crime classifications, hate crimes include the offenses of larceny, vandalism, intimidation, and simple assault (see definitions below).

**Larceny**: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**Vandalism**: To willfully or maliciously destroy, injure, disfigure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.
**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

### Appendix C: Clery Geography

**On-Campus** – means all property, including on-campus housing facilities, owned or controlled by an institution within the same reasonably contiguous geographical area and used by the institution in direct support of, or in a manner related to, institutional educational purposes, including residence halls; and any building or property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).

**On Campus Residential** – means property owned or controlled by the institution used to provide housing for the institutions students.

**Non-Campus** – means any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is being used in direct support of, or in relation to, the institution’ educational purposes, is frequented by students and is not within the same reasonably contiguous geographic area of the institution.

**Public Property** – means all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus. The Clery Act does not require disclosure of crime statistics for public property that surrounds non-campus buildings or property.

**Abbreviations** –
Hate Crime chart abbreviations include location codes as follows:
OC= On-Campus   OCR= On-Campus Residential   NC= Non-Campus   PP= Public Property   NPD= Town of Normal (Normal Police Department)